



# Bela-Bela Local Municipality

Chris Hani Drive, Bela-Bela, Limpopo. Private Bagx1609

Bela-Bela 04810

Tel: 014 736 8002 Fax: 014 736 8068

Website: [www.belabela.gov.za](http://www.belabela.gov.za)

## Budget and Treasury Office

### REQUEST FOR QUOTATION: PROCUREMENT OF CONFERENCE FACILITY

ITEM	Quantity	Description
01	02 Days	Conference room, stationery and water
02	02 Days	Breakfast
03	02 Days	Morning tea break with cakes/sandwiches
04	02 Days	Lunch with assorted soft drinks
05	02 Days	Afternoon tea break with cakes/sandwiches
06	01 Day	Two break away rooms

The quotation must be delivered no later than 12h00 on the 10<sup>th</sup> of March 2023 to Records Office, 58 Chris Hani Drive; Bela Bela: Tel 014 736 8000.

The following conditions will apply:

- Price(s) quoted must be valid for at least thirty (30) days from date of offer
- The quotation will be evaluated in terms of the 80/20 **Price/Specific goals** as prescribed in the amended Preferential Procurement Policy Framework Act (No 5 of 2000). The specific goals will be allocated as indicated in the table below

<b>Category of persons</b>	100% Youth owned = 5 points, more than 51% Youth owned = 3 points, No Youth in shareholding = 1 point Maximum of 5 points
<b>Gender</b>	100% Woman owned = 5 points more than 51% Woman owned = 3 points less than 50 % Woman owned = 1 point Maximum points of 5 points
<b>Race</b>	100% Black owned = 5 points more than 51% black owned = 3 points less 50 % youth owned = 1 point Maximum points of 5 points
<b>Disability</b>	100% people with disability owned = 5 points more than 51% people with disability owned = 3 points less 50% people with disability owned = 1 point Maximum points of 5 points

- The successful bidder will be the one with high scoring points
- Bidders are required to complete MBD 4, 8 and 9 forms, obtainable from SCM office
- Copies of Company Registration certificate

### PROCUREMENT OF CONFERENCE FACILITY

- e) Copies of Company Registration certificate
- f) Copy of CSD full report
- g) Valid Tax clearance verification pin
- h) Last month (February 2023) Municipal rates and taxes account not in arrears for more than three months (account in arrears for more than 90 days will be disqualified, the statement should be in the name of the company or director)
- i) If the proof of account submitted is not in the name of the company or director, written affidavit indicating how the proof submitted relates to the company or director.



Mr. TG RAMAGAGA  
MUNICIPAL MANAGER

