



# Bela-Bela Local Municipality

Chris Hani Drive, Bela-Bela, Limpopo. Private Bagx1609

Bela-Bela 04810

Tel: 014 736 8002 Fax: 014 736 8068

Website: [www.belabela.gov.za](http://www.belabela.gov.za)

## Budget and Treasury Office

### REQUEST FOR QUOTATION: SUPPLY AND DELIVERY OF STATIONERY

Quantity	Description
150	A4 WHITE PAPER (BOX)
10	A4 YELLOW PAPER (BOX)
10	A4 PINK PAPER (BOX)
05	A4 BLUE PAPER (BOX)
05	A4 GREEN PAPER (BOX)
150	ARCH LEVER FILES
3	BLACK CLICK PENS (BOX)
10	CATRIDGES 400MP
6	CATRIDGES 1320
4	CATRIDGES 1102
4	CATRIDGES 1018
12	CATRIDGES CE255A
02	CATRIDGES CE255A
01	CATRIDGES CE505A

The quotation must be delivered no later than 12h00 on the 31<sup>st</sup> January 2018 to Supply Chain Management Unit, 58 Chris Hani Drive, Bela Bela: Tel 014 736 8000; Fax 014 736 3288



The following conditions will apply:

- Price(s) quoted must be valid for at least thirty (30) days from date of offer
- The quotation will be evaluated in terms of the 80/20 preferences system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000)
- The successful bidder will be the one with high scoring points
- Bidders are required to complete MBD 4, 8 and 9 forms, obtainable from SCM office
- Copies of Company Registration
- Copy of CSD summary report
- Valid Tax clearance certificate and copy of B-BBEE certificate

  

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**MR P. NTEKELE**  
**ACTING MUNICIPAL MANAGER**

