

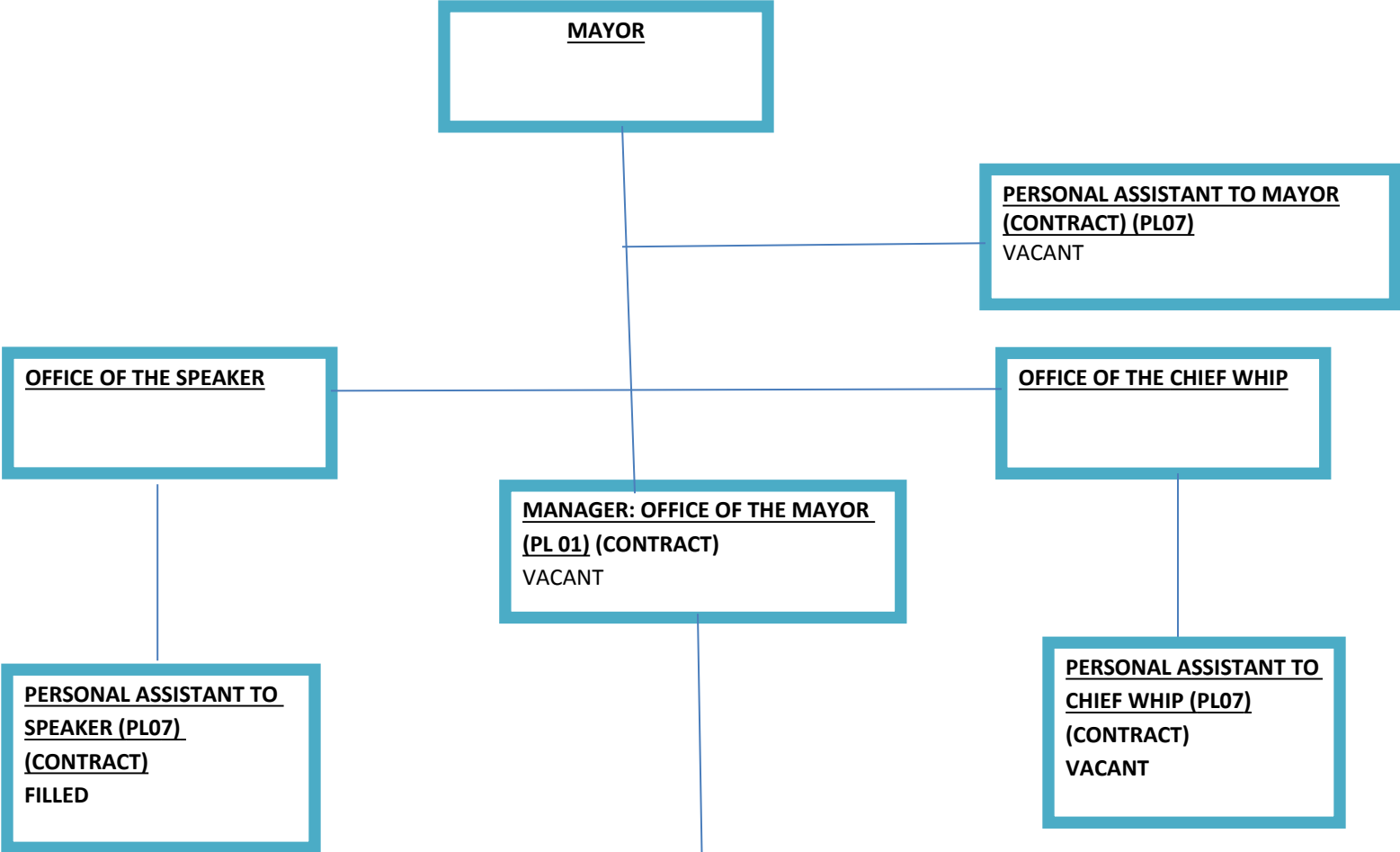
-

-

DRAFT
ORGANIZATIONAL
STRUCTURE
2020/21

MAYOR'S OFFICE ORGANOGRAM

ORGANOGRAM- OFFICE OF THE MAYOR/CHIEF WHIP/SPEAKER

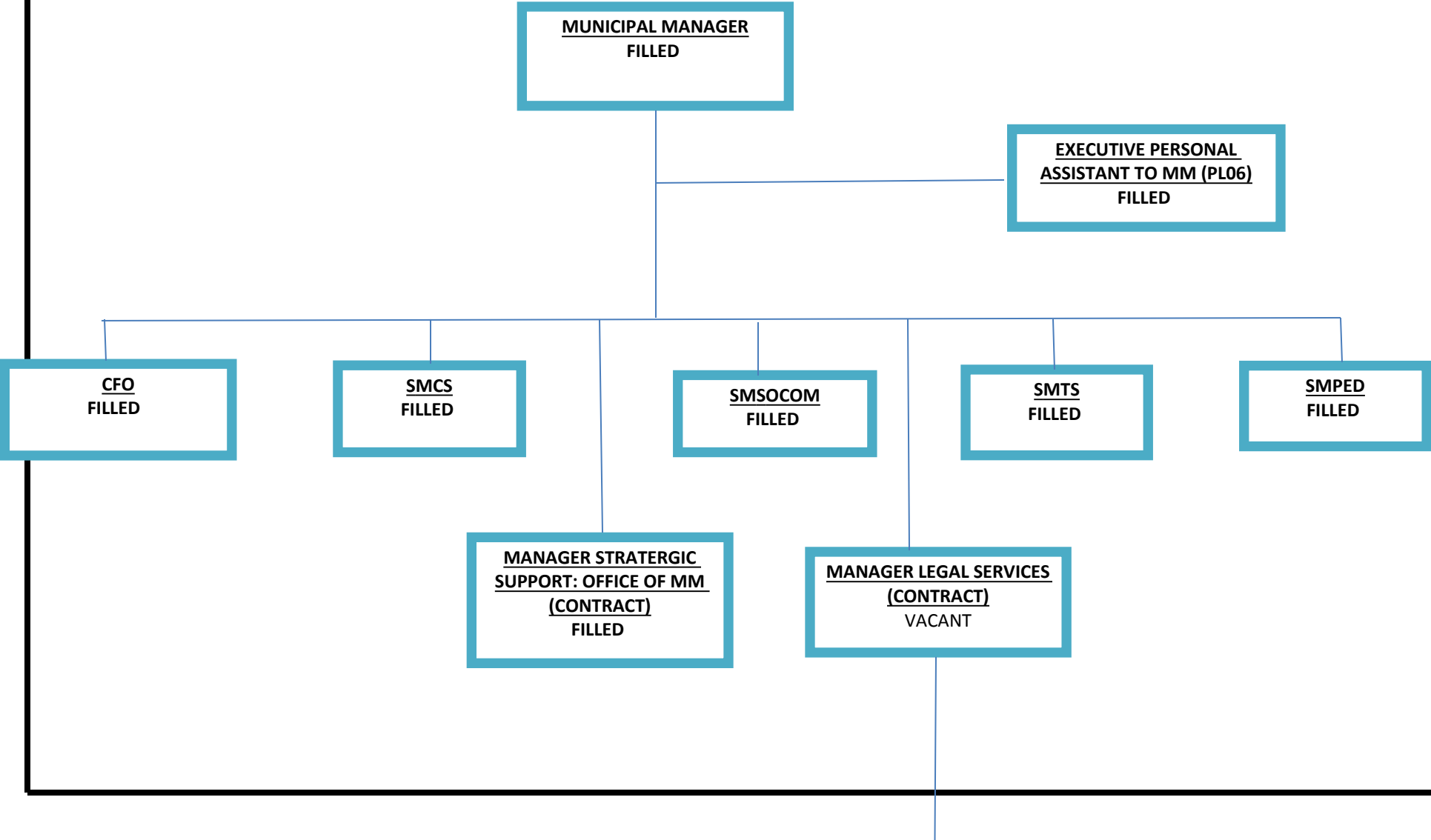


WARD COMMITTEE/ PROTOCOL
COORDINATOR (PL 05) CONTRACT)
FILLED

SPECIAL PROGRAMMES
COORDINAOR (5) CONTRACT)
VACANT

MUNICIPAL MANAGER'S OFFICE ORGANOGRAM

ORGANOGRAMS – MUNICIPAL MANAGER’S OFFICE DIVISION



LEGAL ADMIN OFFICER
(PL04)
VACANT

LEGAL ADMIN ASSISTANT
CLERK (PL09)
FILLED

ORGANOGRAMS – MUNICIPAL MANAGER’S OFFICE DIVISION

MUNICIPAL MANAGER
FILLED

MANAGER LEGAL
SERVICES (CONTRACT)
VACANT

STRATERGIC MANAGER
OFFICE OF MM
(CONTRACT)
FILLED

DM: COMMUNICATIONS &
PUBLIC PARTICIPATION
(PL01)
VACANT

DIVISIONAL
MANAGER IDP (PL01)
VACANT

DIVISIONAL MANAGER
PMS, MONITORING &
EVALUATION (PL01)
VACANT

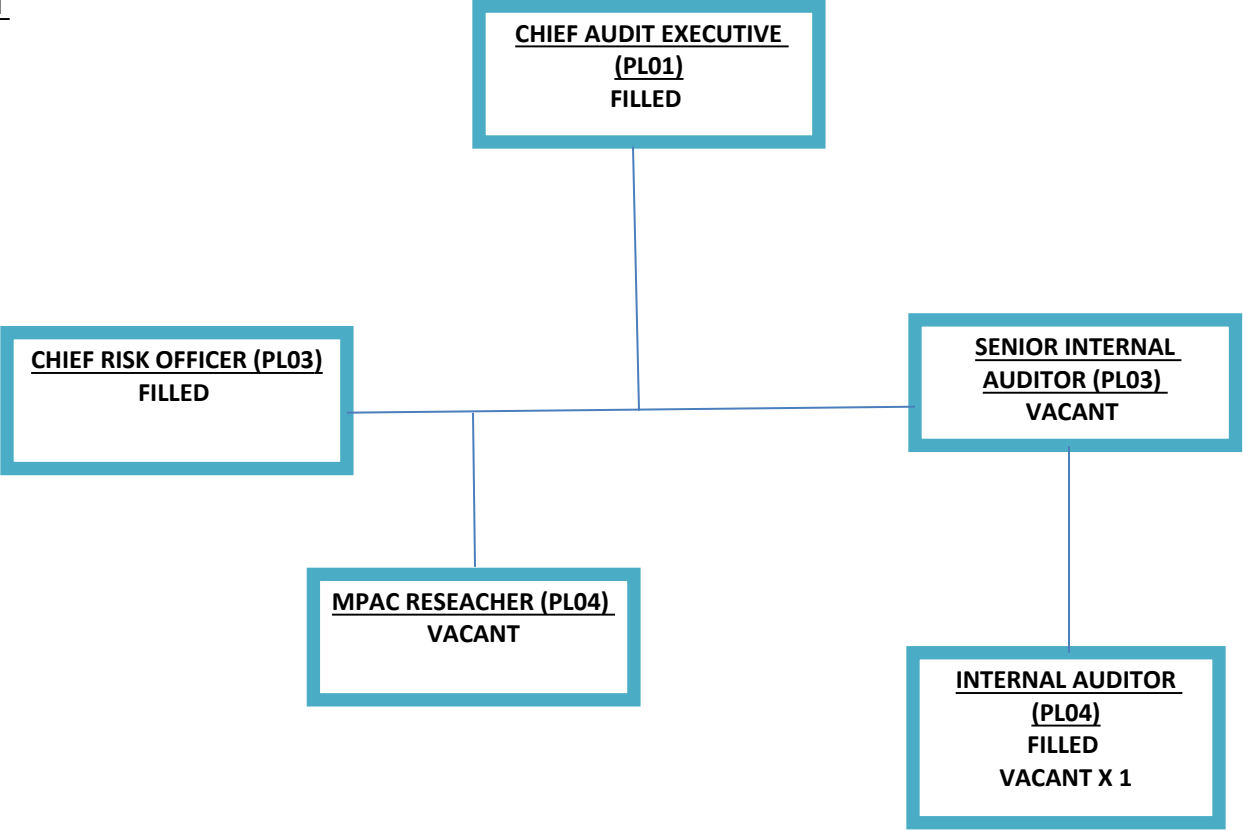
CHIEF AUDIT EXECUTIVE
(PL01)
FILLED

IDP OFFICER (PL04)
FILLED

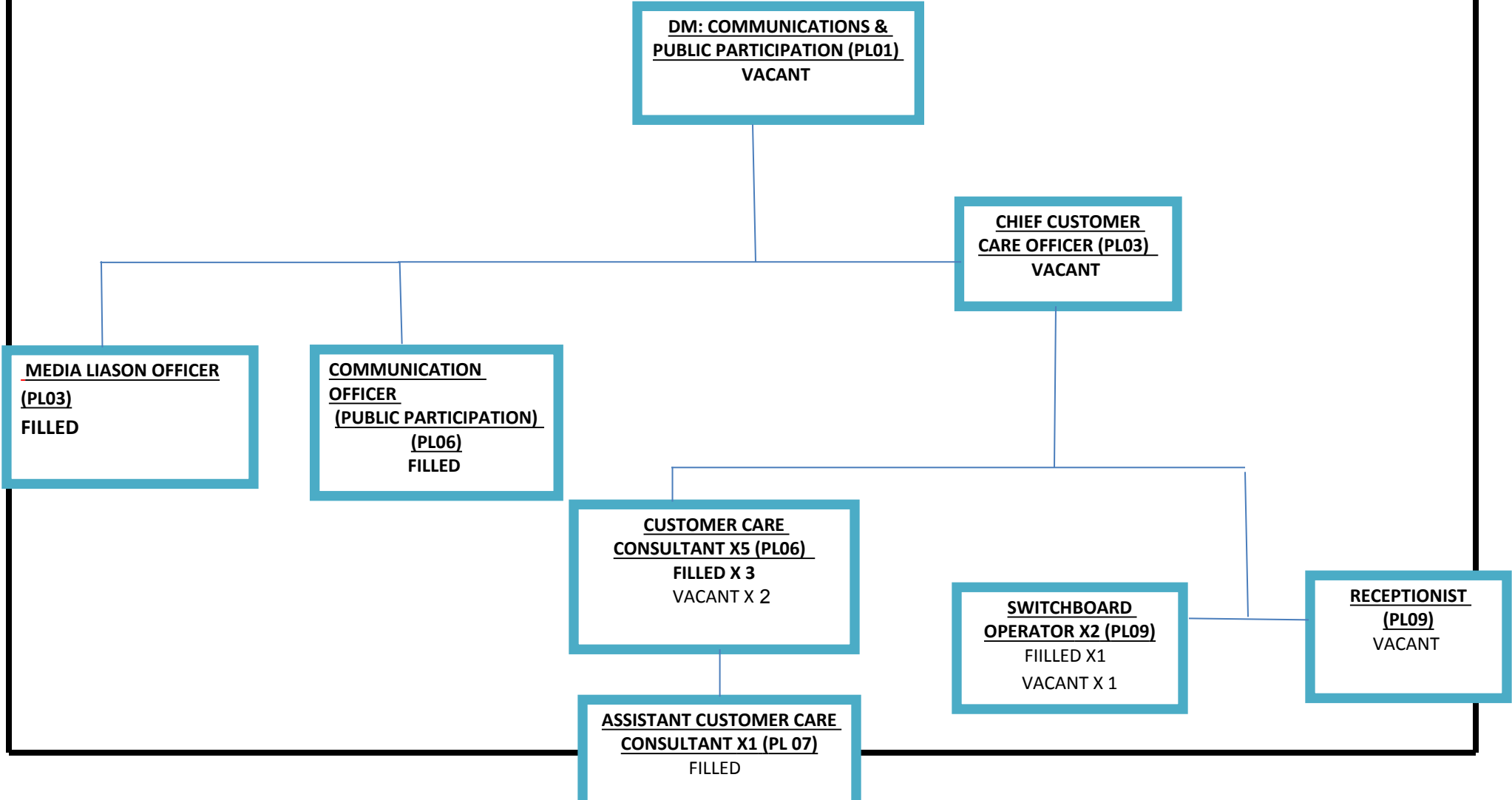
PMS OFFICER (PL04)
VACANT

PMS OFFICER (MONITORING
& EVALUATION) (PL04)
VACANT

INTERNAL AUDIT DIVISION

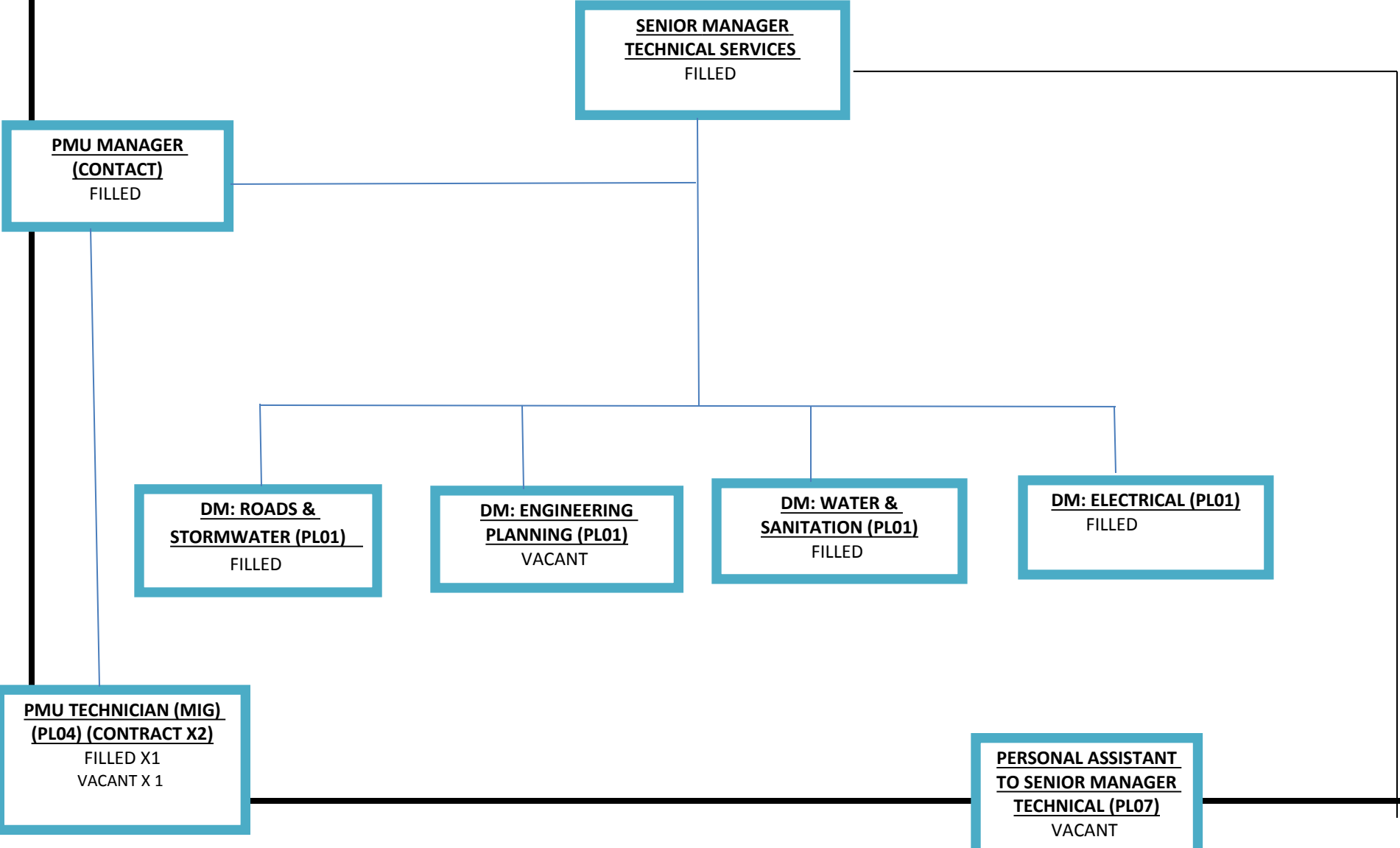


ORGANOGRAM- COMMUNICATION DIVISION



TECHNICAL SERVICE'S OFFICE ORGANOGRAM

ORGANOGRAMS – MANAGER TECHNICAL SERVICES



PMU DATA CAPTURER
(PL08) (CONTRACT)
FILLED

DIVISION: ROADS & STORMWATER

DIVISIONAL MANAGER:
ROADS & STORMWATER:
(PL01)
FILLED

SUPERINTENDANT: ROADS
MAINTENANCE: (PL05)
VACANT X1

GRADER OPERATORX2 (PL08)
VACANT X2

SUPERVISOR: ROADS
CONSTRUCTION (PL09)
FILLED

STOREMAN (PL11)
FILLED

CONCRETE CUTTER
OPERATOR (PL13)
VACANT

HEAVY DUTY VEHICLE
DRIVER X4(PL 10)
FILLED
VACANT X3

BOMAG OPERATOR (PL10)
VACANT

WATERCART DRIVER 11
VACANT

TIPPER DRIVERS X3 (PL10)
VACANT X3

DIVISION: ROADS & STORMWATER

GENERAL ASSISTANTS:
ROADS CONSTRUCTION X10
(PL15)
FILLED X 8
VACANT X 2

SUPERINTENDANT:
STORMWATER MAINTENANCE:
(PL05)
VACANT

SUPERVISOR: STORMWATER
MAINTENANCE (PL 09)
VACANT

DRIVERS (PL11)
VACANT X3

BUILDING MAINTENANCE
OFFICER (PL10)
VACANT

GENERAL ASSISTANTS:
STORMWATER MAINTENANCE
(PL15)
FILLED X 8
VACANT X7



DIVISION: WATER & SANITATION

BUILDING MAINTENANCE
SKILLED WORKSMAN
X2(PL13)
VACANT

HANDYMAN
(PL 13)
FILLED

BUILDER/BRICK LAYER
(PL 13)
VACANT X2

DIVISIONAL MANAGER: WATER
& SANITATION (PL01)
FILLED

SENIOR ENGINEERING
TECHNICIAN: (PL03)
VACANT

SUPERINTENDANT:
WASTEWATER TREATMENT
(PL05)
FILLED

SUPERINTENDANT: WATER
(PL05)
FILLED

WATER QUALITY OFFICER
(PL07)
VACANT

OFFICE ASSISTANT X
1(PL14)
VACANT (REMOVE)

PROCESS CONTROLLER
CLASS V (PL07)
VACANT X1

PROCESS CONTROLLER
CLASS V (PL07)
VACANT X1

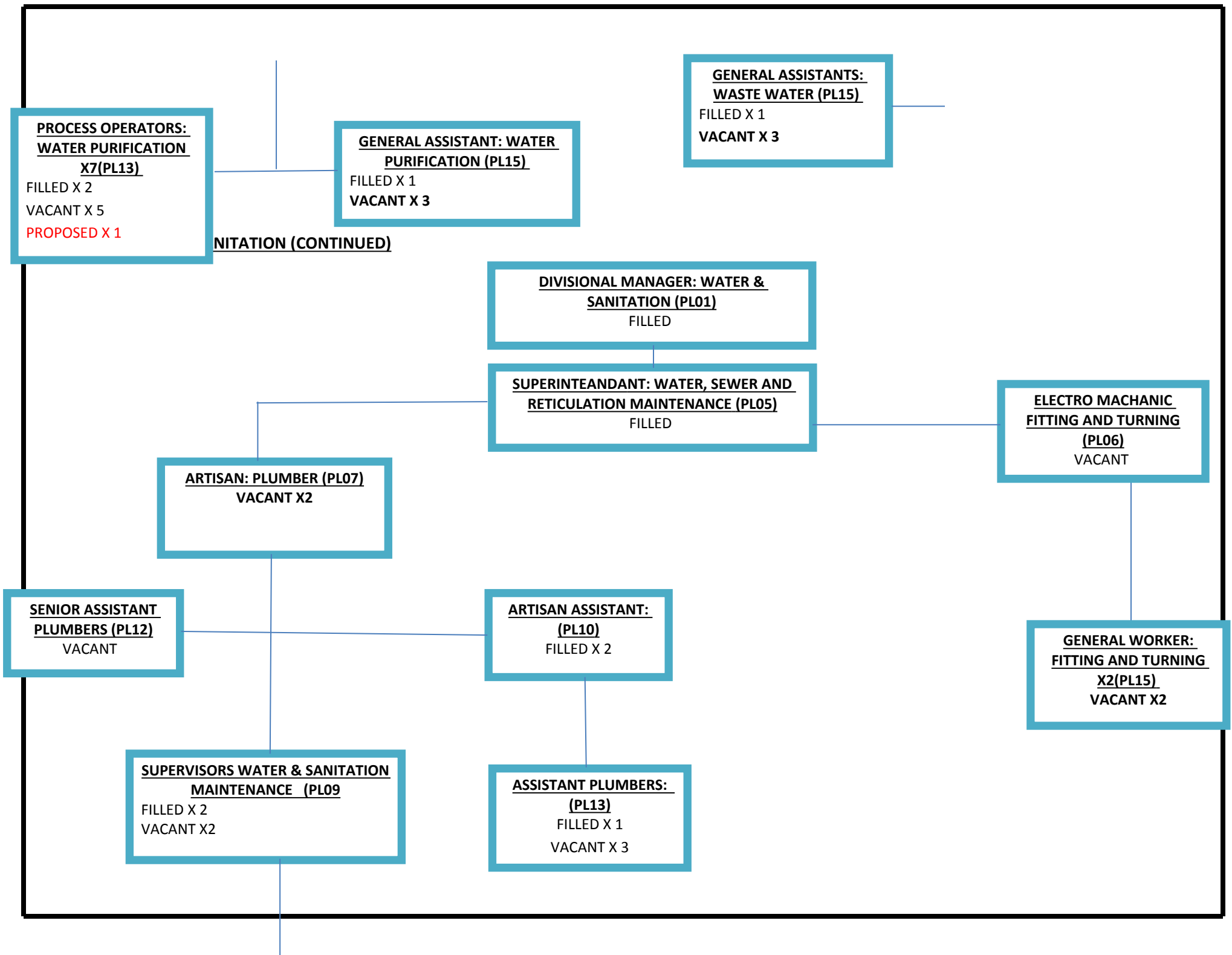
WATERCART DRIVER
(PL 11)
VACANT

SENIOR ASSISTANT PROCESS
OPERATOR (PL12)
FILLED

SENIOR PROCESS
OPERATOR (PL09)
FILLED

PROCESS OPERATORS:
WASTE WATER X 4 (PL13)
FILLED X 4
VACANT X 1
NEW PROPOSED X 4

PROCESS OPERATORS WASTE
WATER PUMPSTATION (PL13)
FILLED X 22
VACANT X 3



ASSISTANT PLUMBERS
(PL13)
FILLED X 3
VACANT X3

GENERAL WORKERS
(PL15)
FILLED X 18
VACANT X4

DIVISION: ELECTRICAL

DIVISIONAL MANAGER ELECTRICAL
VACANT

SENIOR ENGINEERING
TECHNICIAN (PL03)
VACANT

ENGINEERING TECHNICIAN
(PL04)
FILLED

SUPERINTENDANT: OVERHEADS
(PL05)
FILLED

CLERK OF WORKS
(PL08)
FILLED

ELECTRICIANS X4 (PL06)
FILLED X 3
VACANT X1

HEAVY DUTY DRIVER (PL10)
VACANT

ELECTRICIAN (PL06)
NEW PROPOSED X1

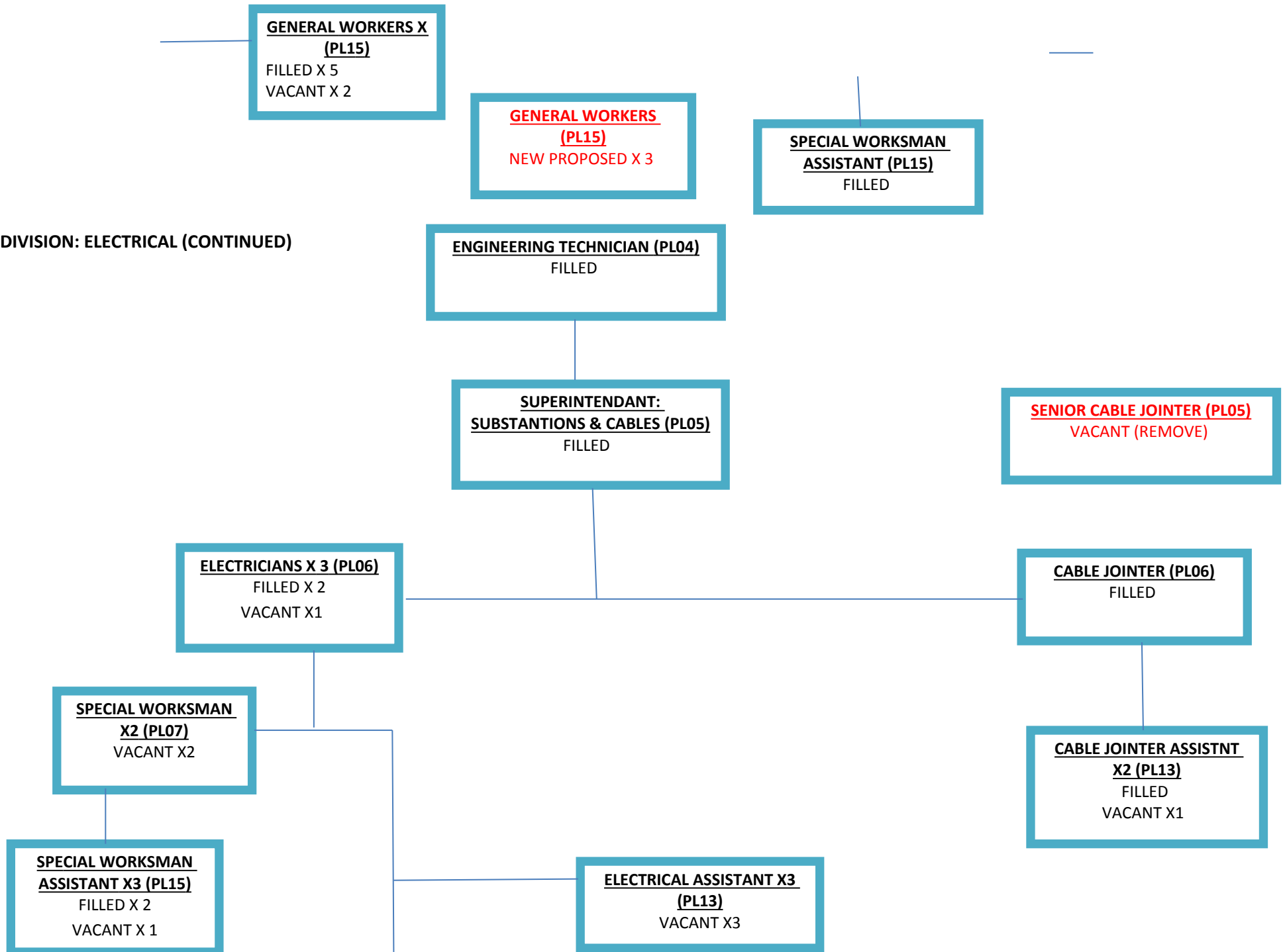
STOREMAN (PL11)
FILLED X 2

ELECTRICAL ASSISTANTS
X2 (PL13)
FILLED X 3

SPECIAL WORKSMAN
(PL07)
FILLED

CRANE OPERATOR
(PL12)
VACANT

DIVISION: ELECTRICAL (CONTINUED)



GENERAL WORKERS X8
(PL15)
FILLED X 4
VACANT X 4

DIVISION: ELECTRICAL (CONTINUED)

ENGINEERING TECHNICIAN (PL04)
FILLED

SUPERINTENDANT STREETLIGHTS &
TRAFFIC LIGHT (PL05)
VACANT

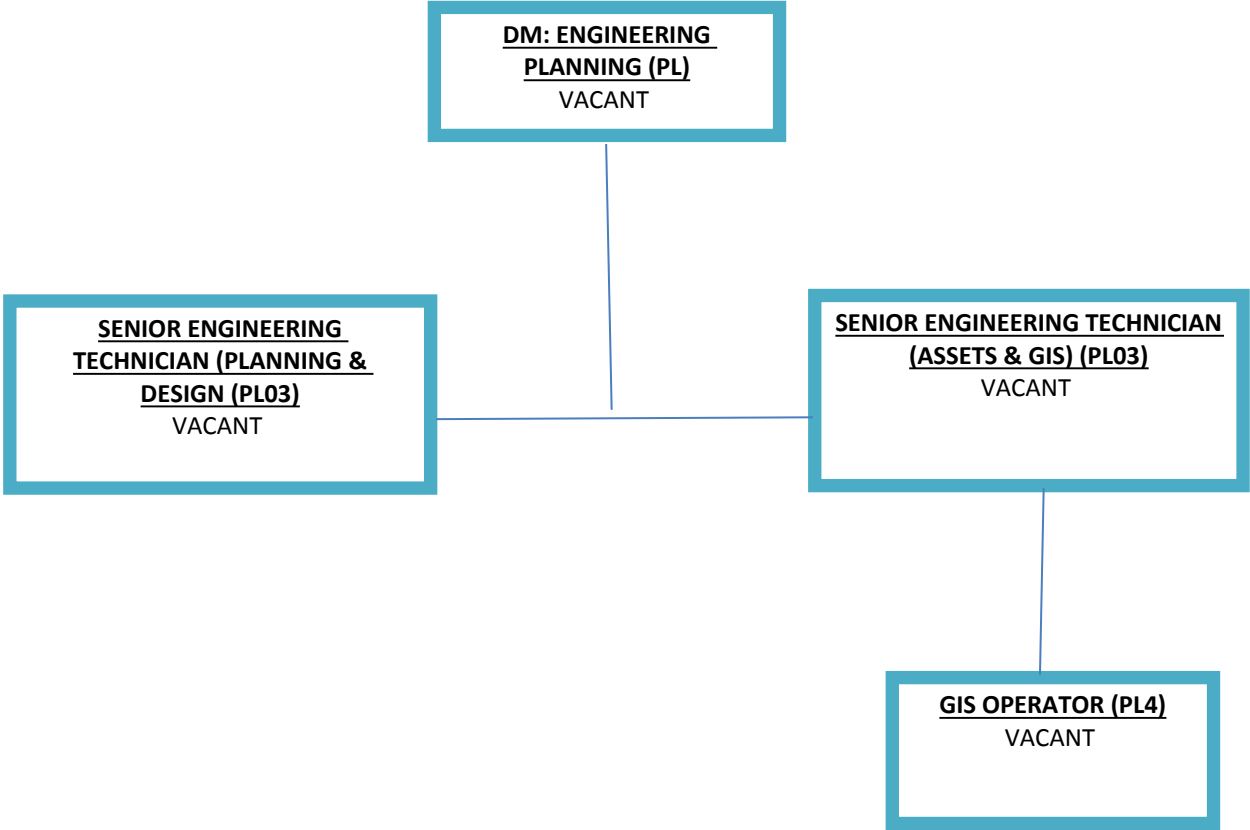
ELECTRICIAN STREETLIGHTS
(PL06)
FILLED

STREET LIGHTS ATTENDANTX 2
(PL10)
FILLED X 1
VACANT X 1

STREETLIGHT ASSITANT
X2(PL13)
FILLED X 1
VACANT X 1

GENERAL WORKERS (PL15)
VACANT X 3

ENGINEERING PLANNING DIVISION



SOCIAL & COMMUNITY SERVICES ORGANOGRAM

MANAGER: SOCIAL & COMMUNITY SERVICES
FILLED

PERSONAL ASSISTANT (PL07)
VACANT

DIVISIONAL MANAGER:
CLEANSING & WASTE
MANAGEMENT (PL01)
FILLED

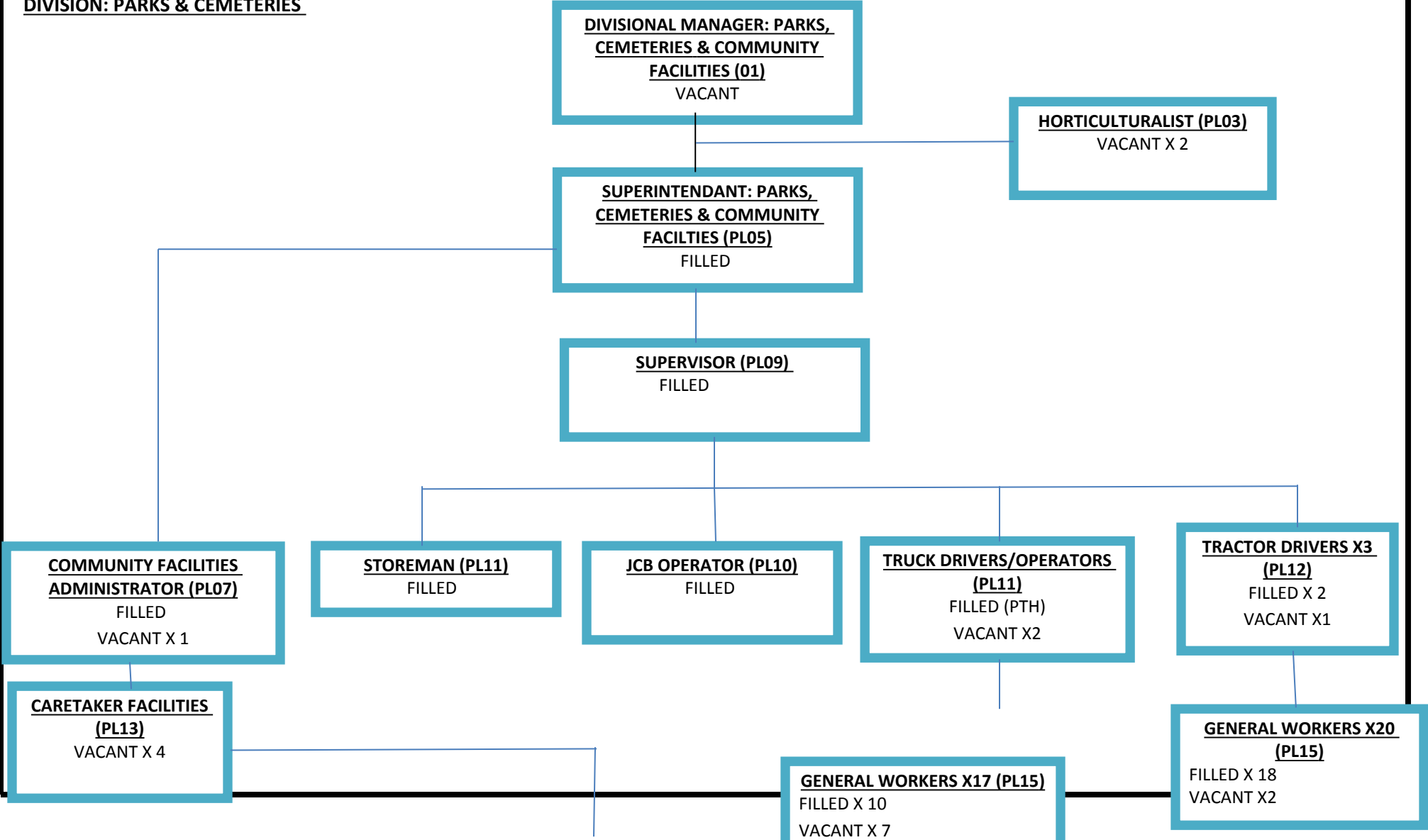
DIVISIONAL MANAGER:
PUBLIC SAFETY (PL01)
FILLED

DIVISIONAL MANAGER:
LICENSING & REGISTRATION
(PL01)
FILLED

DIVISIONAL MANAGER:
SPORTS ARTS AND
CULTURE (PL01)
FILLED

DIVISIONAL MANAGER:
PARKS AND COMMUNITY
FACILITIES (PL01)
VACANT

DIVISION: PARKS & CEMETERIES



**GENERAL WORKER
FACILITIES PARKS X13(PL
15)**
FILLED X 8
VACANT X5

**GENERAL WORKERS X4
(PL15)**
FILLED X 2
VACANT X 2

DIVISION: SPORTS ARTS AND CULTURE

**DIVISIONAL MANAGER: SPORTS ARTS
AND CULTURE (PL01)**
FILLED

SENIOR LIBRARIAN (PL04)
FILLED
VACANT X1

LIBRARIAN (PL06)
FILLED

**SPORTS ARTS AND CULTURE
CORDINATOR (PL06)**
VACANT

DIVISION: PUBLIC SAFETY

LIBRARY ASSISTANT (PL10)
FILLED

**DIVISIONAL MANAGER: PUBLIC
SAFETY (PL01)**
FILLED

**SENIOR SUPERINTENDANT
TRAFFIC LAW ENFORCEMENT:
(PL03)**
FILLED

**ASSISTANT SUPERINTENDANT
TRAFFIC LAW ENFORCEMENT
(PL06)**
FILLED

**SUPERINTENDANT TRAFFIC
(PL05)**
FILLED

**SECURITY & DISASTER
MANAGEMENT OFFICER
(PL05)**
FILLED

**TRAFFIC OFFICER GRADE 1
X5 (PL07)**
FILLED X1
VACANT X4

**BY- LAW ENFORCEMENT
OFFICER GRADE 1 (PL 07)**
VACANT X 1
NEW PROPOSED X2

**TRAFFIC SIGNS CONTROLLER
(PL10)**
FILLED X 2

**SENIOR PROCESSING
CLERK (PL06)**
FILLED

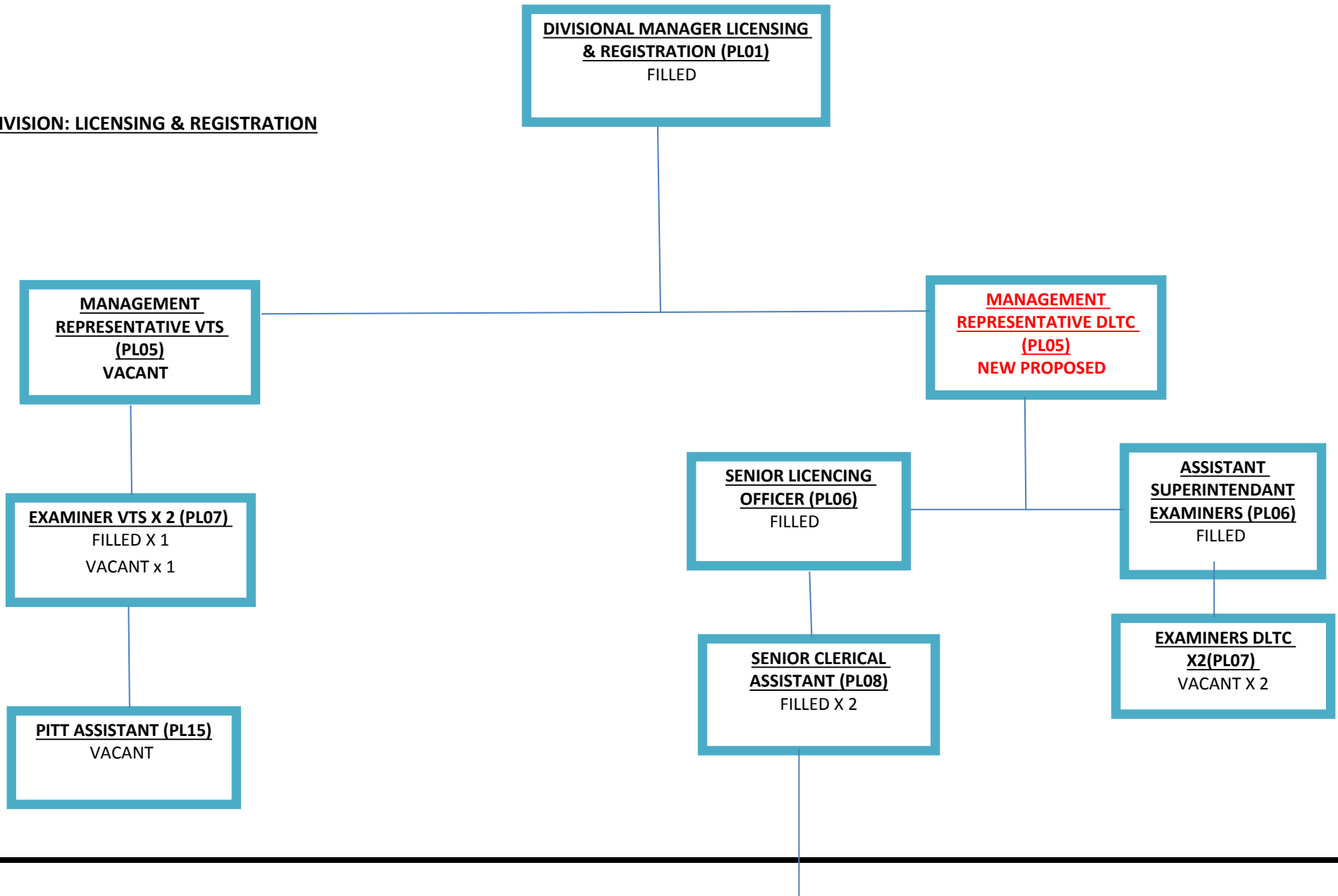
**TRAFFIC OFFICER GRADE
3 X 14 (PL09)**
FILLED X 14

**GENERAL WORKERS TRAFFIC
SIGNS AND ROAD MARKINGS X9
(PL15)**
FILLED X 9

PROCESS CLERK (PL08)
FILLED

**ASSISTANT PROCESS CLERK
(PL09)**
VACANT X3

DIVISION: LICENSING & REGISTRATION



**ENQUIRY & FILLING
(REMOVE) CLERK (PL09)**
VACANT X 2

**CLERICAL ASSISTANT X
4 (PL09)**
FILLED X 4

DIVISION: CLEANISNG & WASTE MANAGEMENT

**DIVISIONAL MANAGER:
CLEANSING & WASTE
MANAGEMENT (PL01)**
FILLED

**SUPERINTENDANT: WASTE
MANAGEMENT (PL05)**
FILLED

**SUPERVISOR: WASTE
MANAGEMENT (PL09)**
VACANT

**WORKSHOP ASSISTANT
(PL13)**
FILLED X 2

**HEAVY DUTY VEHICLE
DRIVERS X2 (PL10)**
VACANT X 2

COMPECTOR DRIVERS (PL10)
FILLED X 3
VACANT X 2

TRACTOR DRIVER X3 (PL12)
FILLED X 2
VACANT X 1

**SPOTTER LANDFILL SITE
(PL12)**
VACANT X 1

GENERAL WORKERS X20 (PL17)
FILLED X 13
VACANT X 7

GENERAL WORKERS X19 (PL15)
FILLED X 13
VACANT X 6

GENERAL WORKERS (PL15)
NEW PROPOSED X 2

DIVISION: CLEANSING & WASTE MANAGEMENT (CLEANSING)

DIVISIONAL MANAGER: WASTE &
CLEANSING MANAGEMENT
FILLED

SUPERINTENDANT: WASTE
MANAGEMENT (PL05)
FILLED

SUPERVISOR CLEANSING SERVICES
(PL 09)
FILLED

ENVIRONMENTAL AWARENESS
CAMPAIGNERS (PL08)
VACANT X2

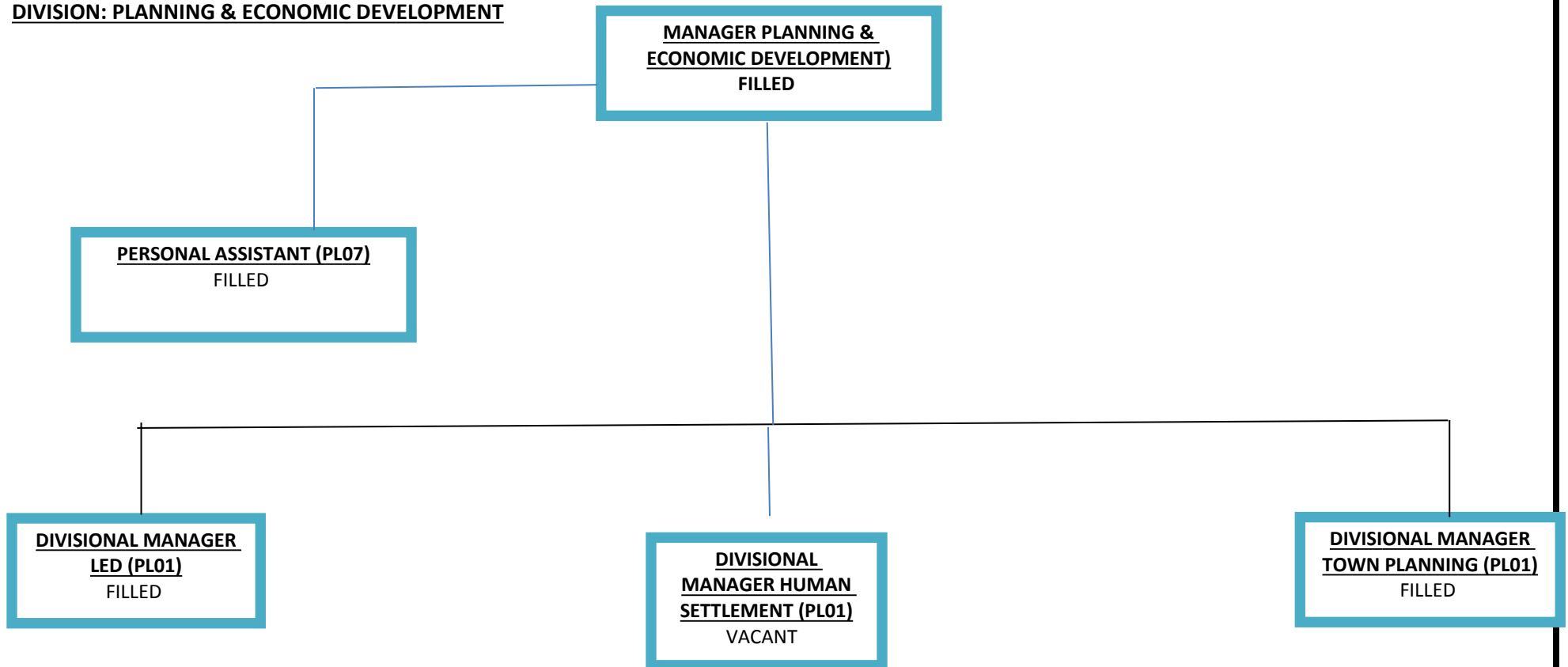
TRACTOR DRIVER X 3(PL12)
VACANTX3

STREET SWEEPERS X14
(PL15)
FILLED X 9
VACANT X 5

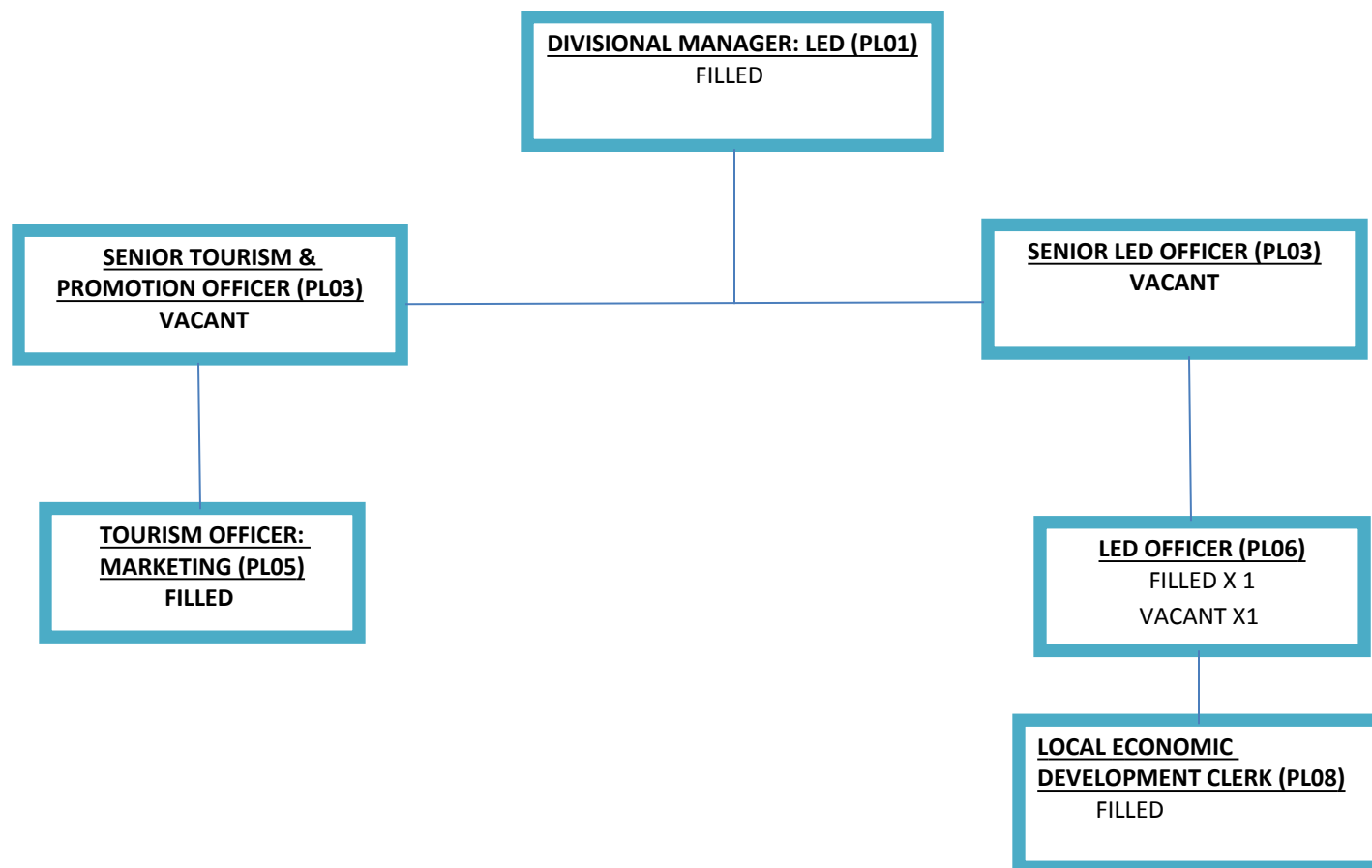
GENERAL WORKERS X4
(PL15)
FILLED X 2
VACANT X 2

PLANNING & ECONOMIC OFFICE ORGANOGRAM

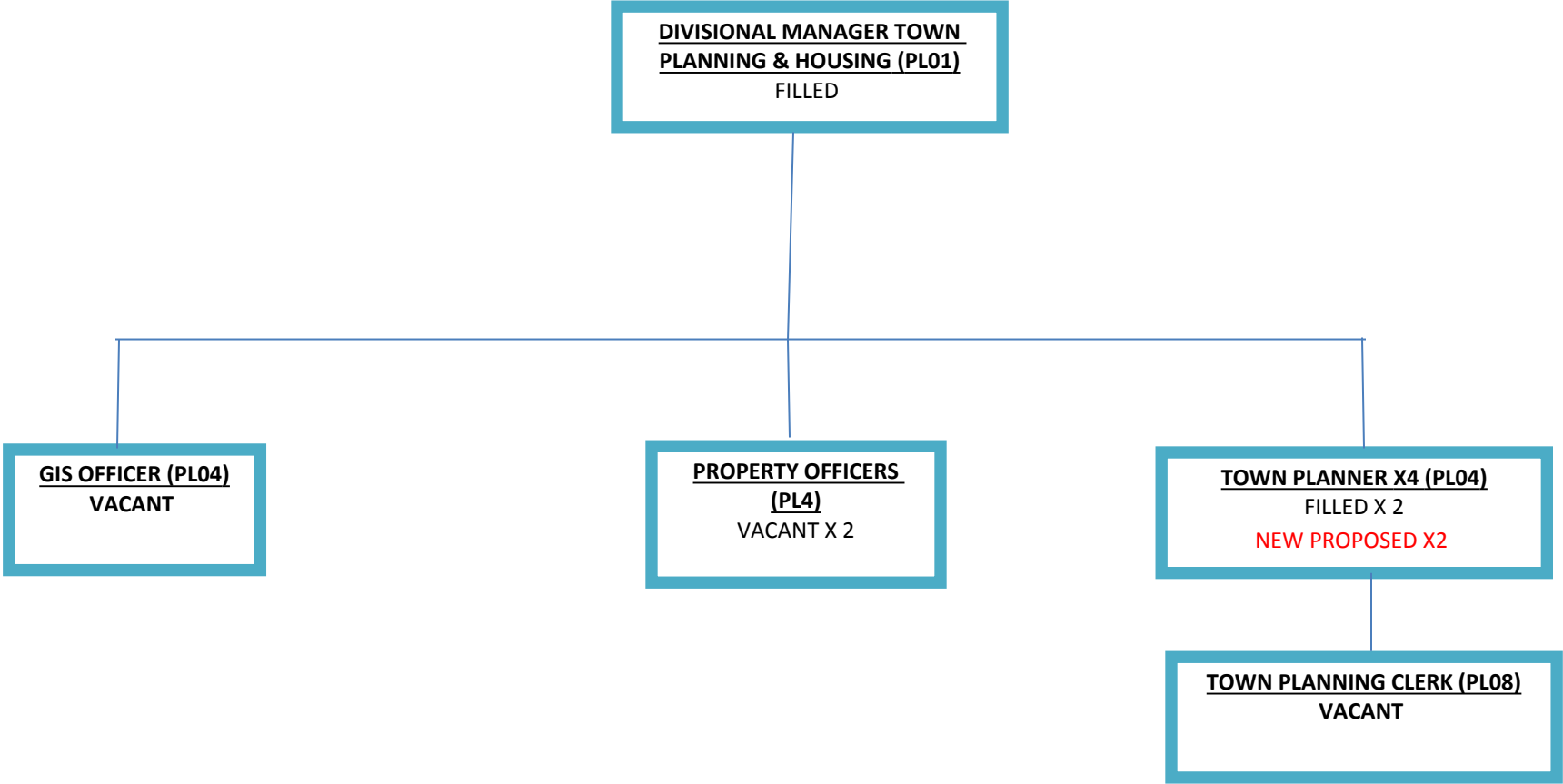
DIVISION: PLANNING & ECONOMIC DEVELOPMENT



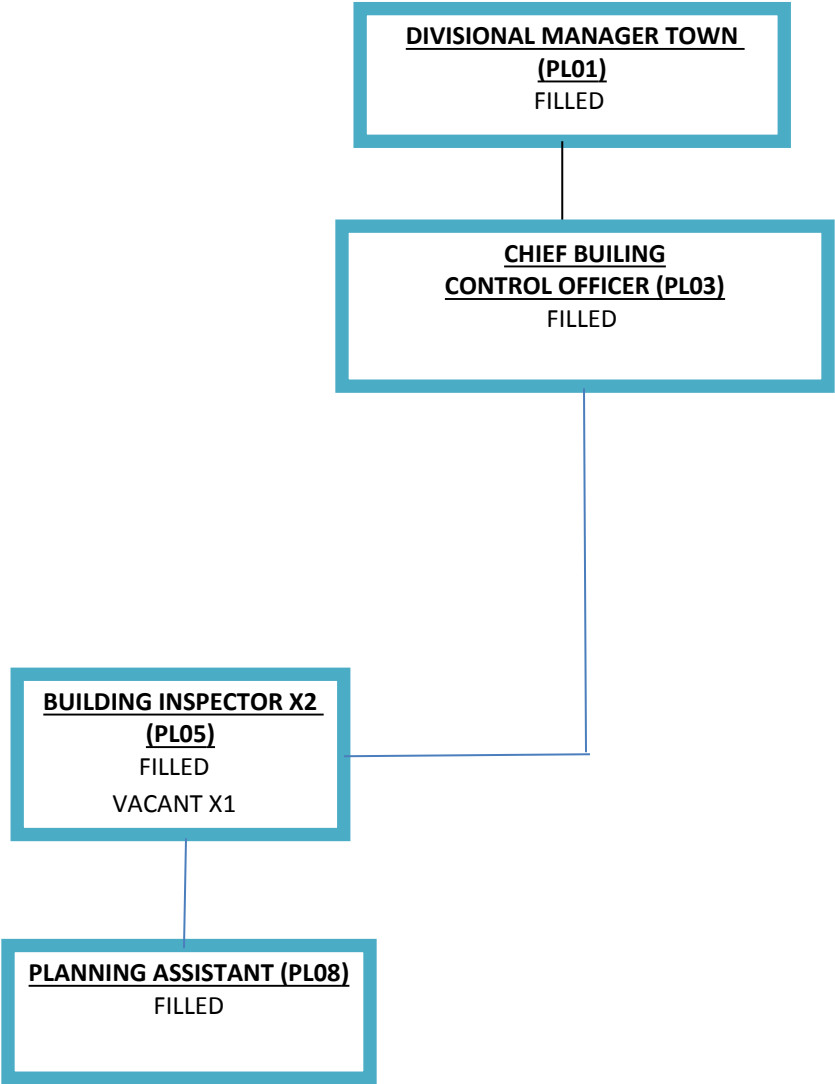
DIVISION: LOCAL ECONOMIC DEVELOPMENT



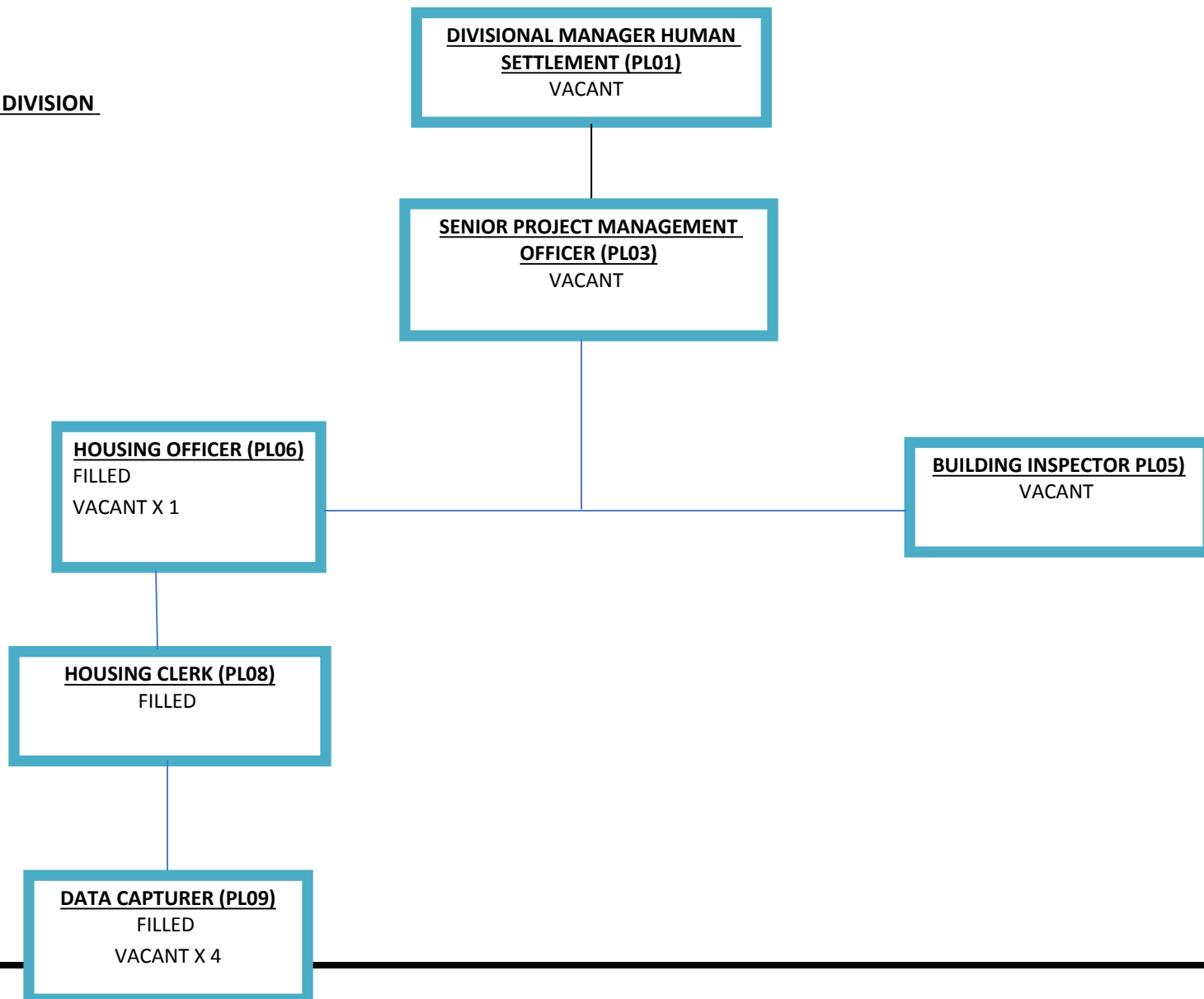
DIVISION: TOWN PLANNING



DIVISION: TOWN PLANNING

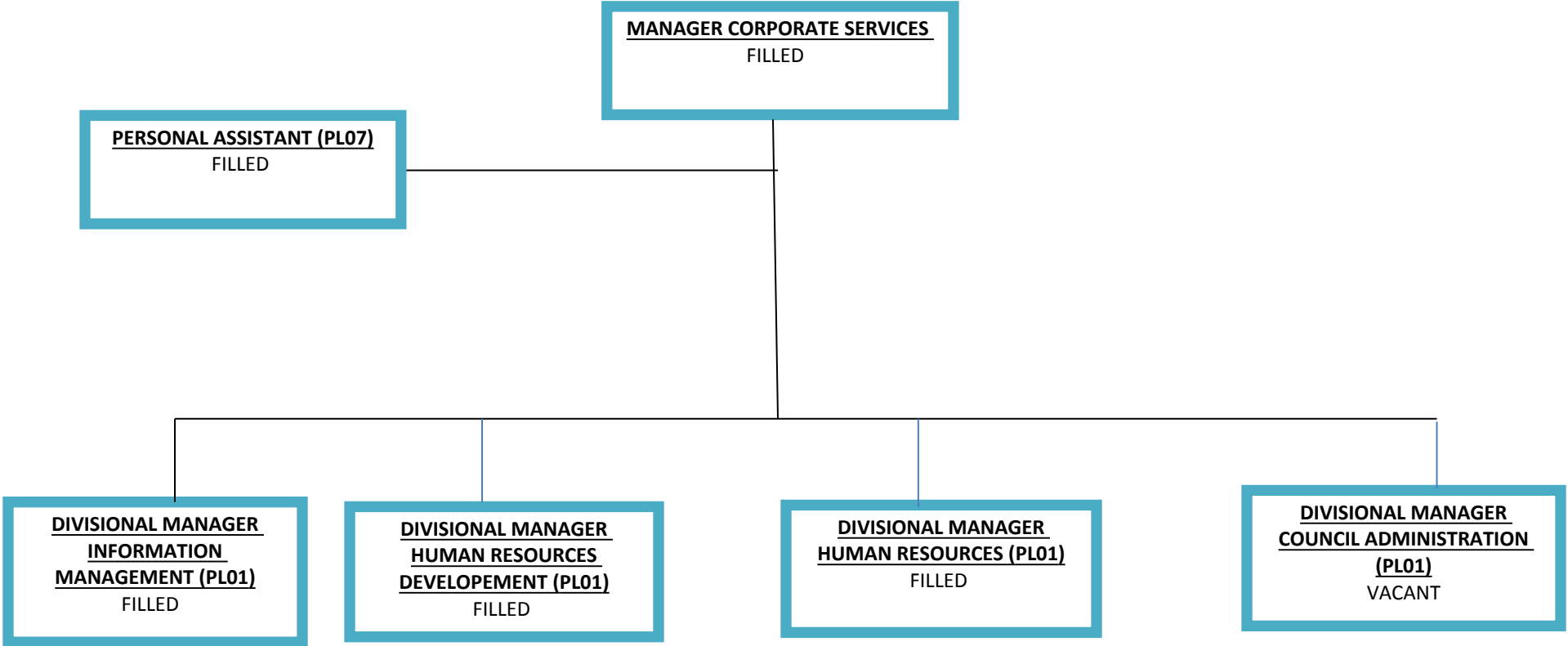


HUMAN SETTLEMENT DIVISION

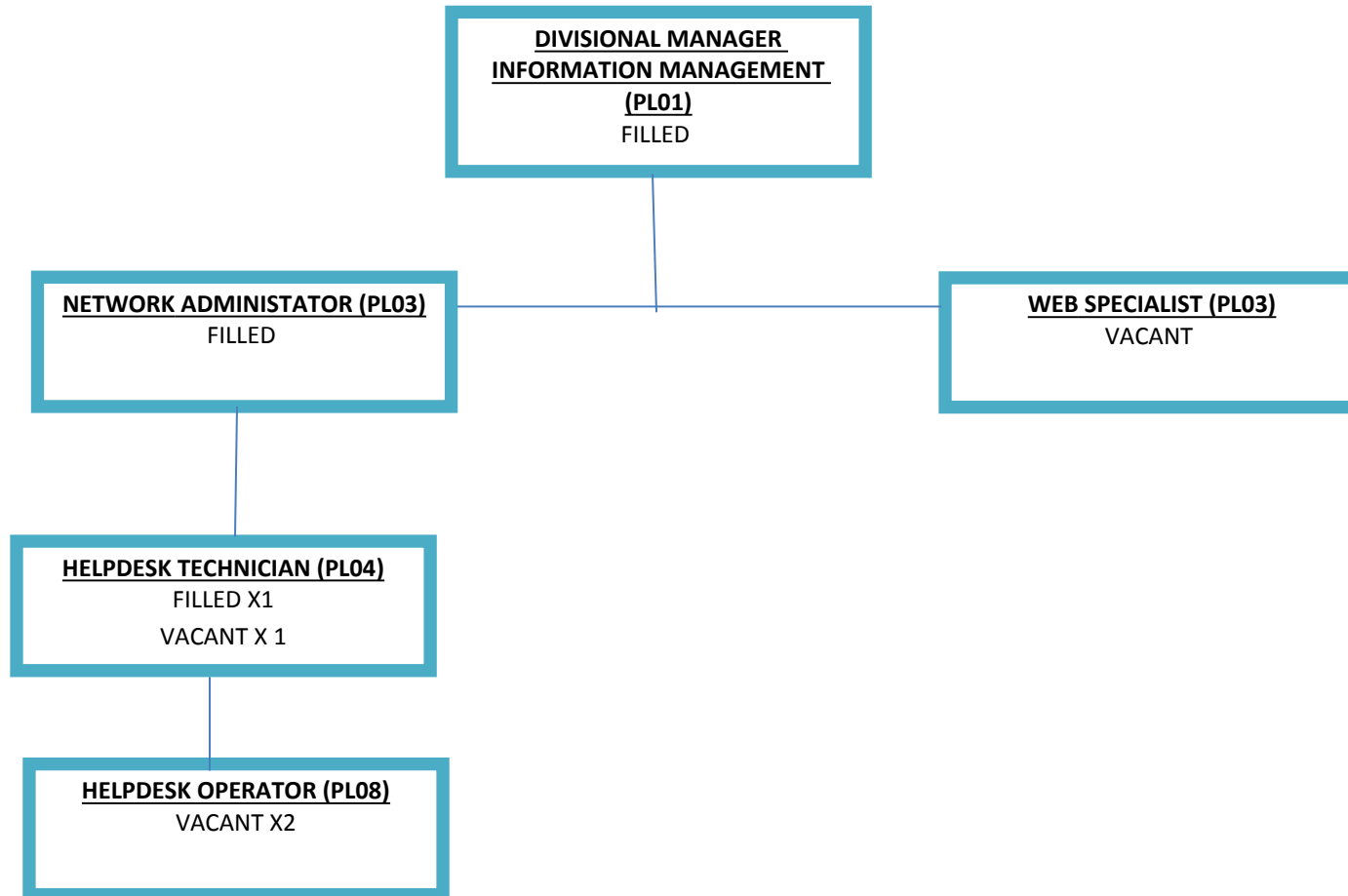


OFFICE OF CORPORATE ORGANOGRAM

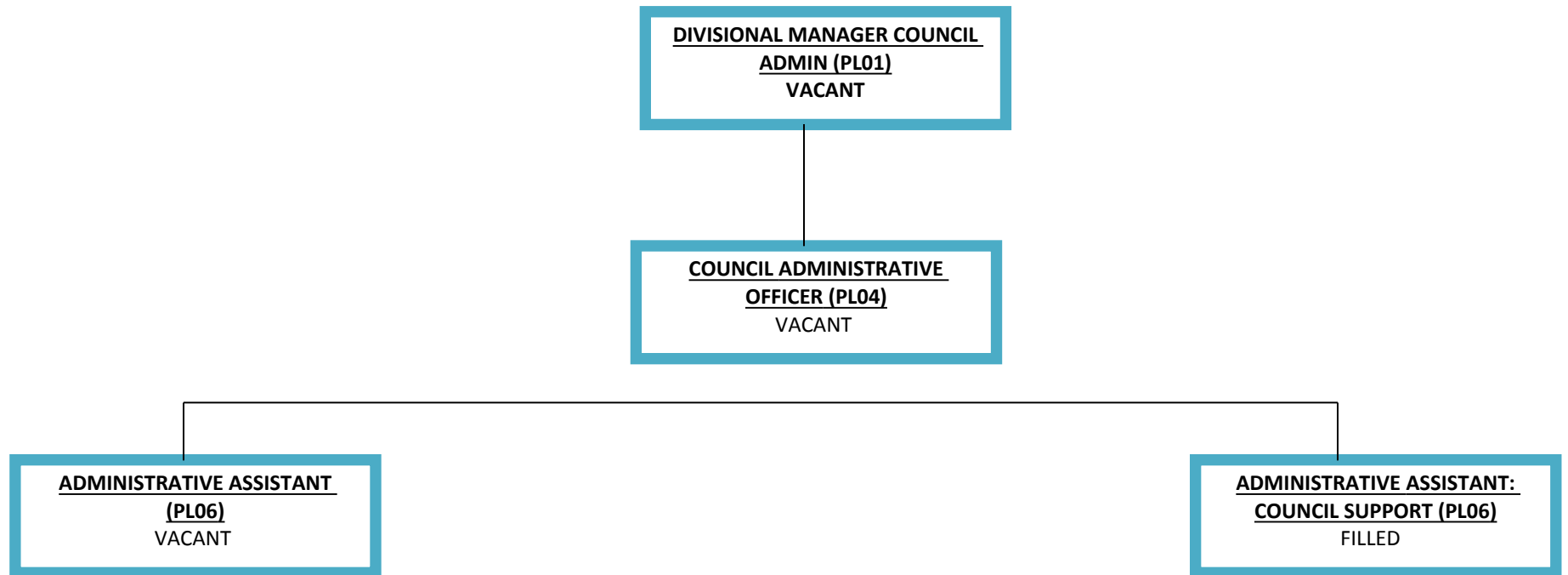
DEPARTMENT: CORPORATE SERVICES



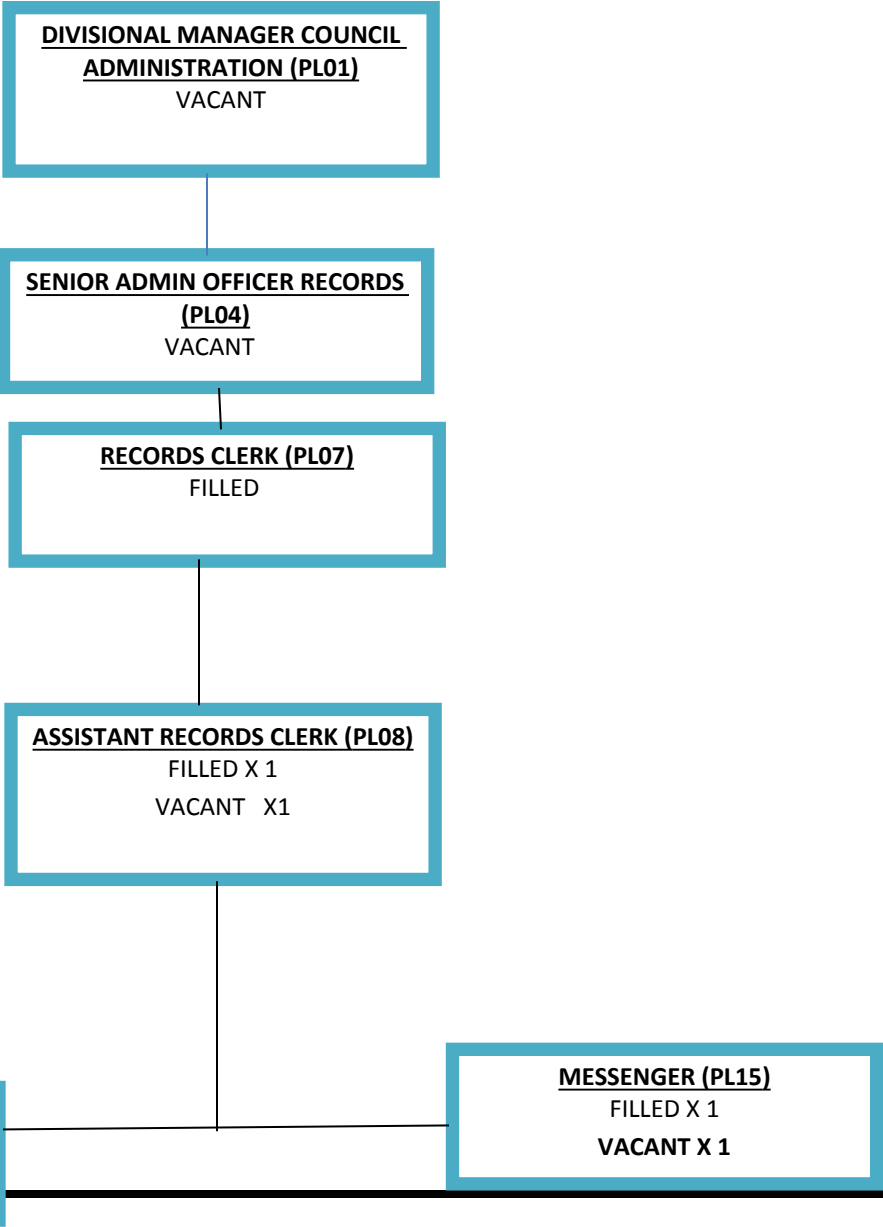
INFORMATION TECHNOLOGY DIVISION



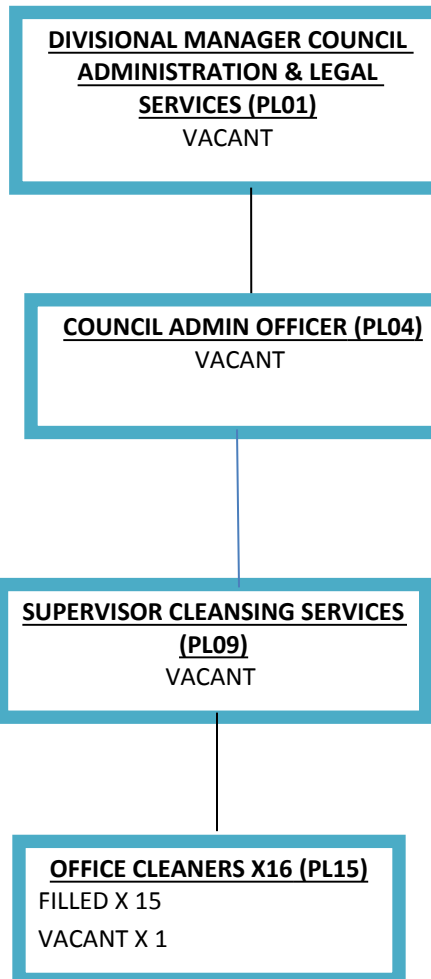
DIVISION: COUNCIL ADMIN



DIVISION: COUNCIL ADMINISTRATION



DIVISION COUNCIL ADMINISTRATION (CONTINUED)



DIVISION: HUMAN RESOURCES MANAGEMENT

**DIVISIONAL MANAGER HUMAN
RESOURCES (PL01)**
FILLED

**SENIOR HUMAN RESOURCES
OFFICER (PL03)**
VACANT

**HUMAN RESOURCES
OFFICER (PL04)**
VACANT

**SALARY ADMIN
OFFICER (PL04)**
FILLED

**LABOUR RELATIONS
OFFICER (PL04)**
FILLED

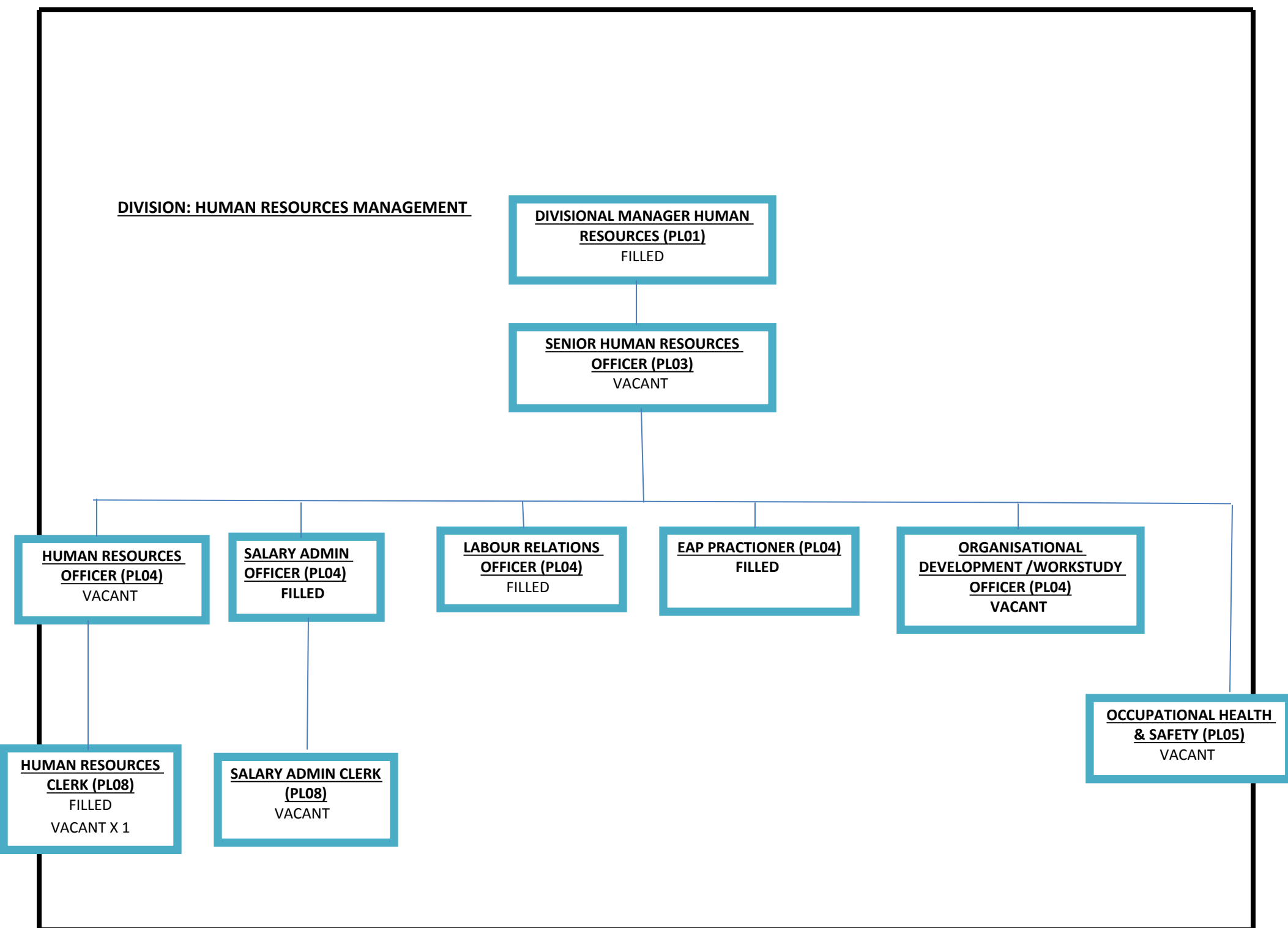
EAP PRACTITIONER (PL04)
FILLED

**ORGANISATIONAL
DEVELOPMENT /WORKSTUDY
OFFICER (PL04)**
VACANT

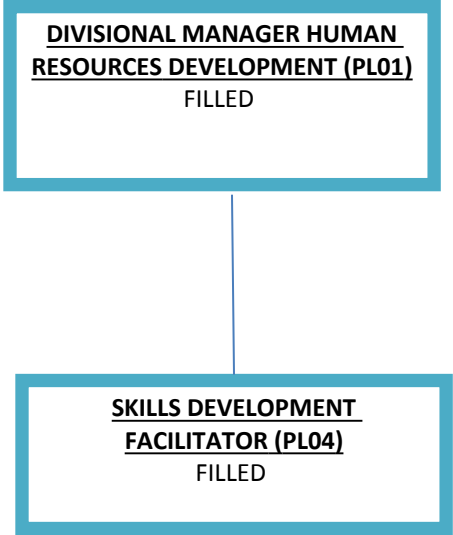
**OCCUPATIONAL HEALTH
& SAFETY (PL05)**
VACANT

**HUMAN RESOURCES
CLERK (PL08)**
FILLED
VACANT X 1

**SALARY ADMIN CLERK
(PL08)**
VACANT

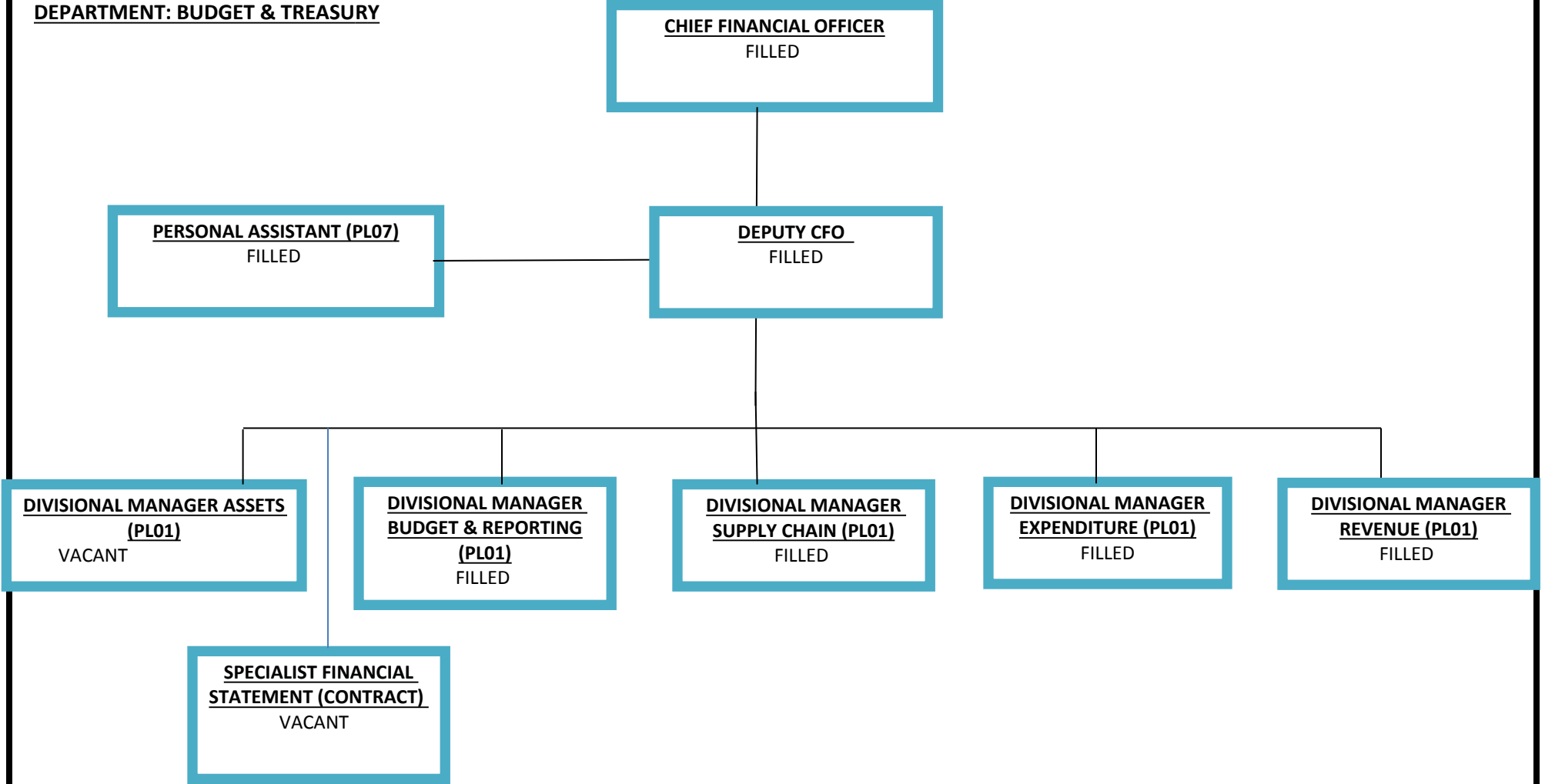


DIVISION: HUMAN RESOURCES DEVELOPMENT

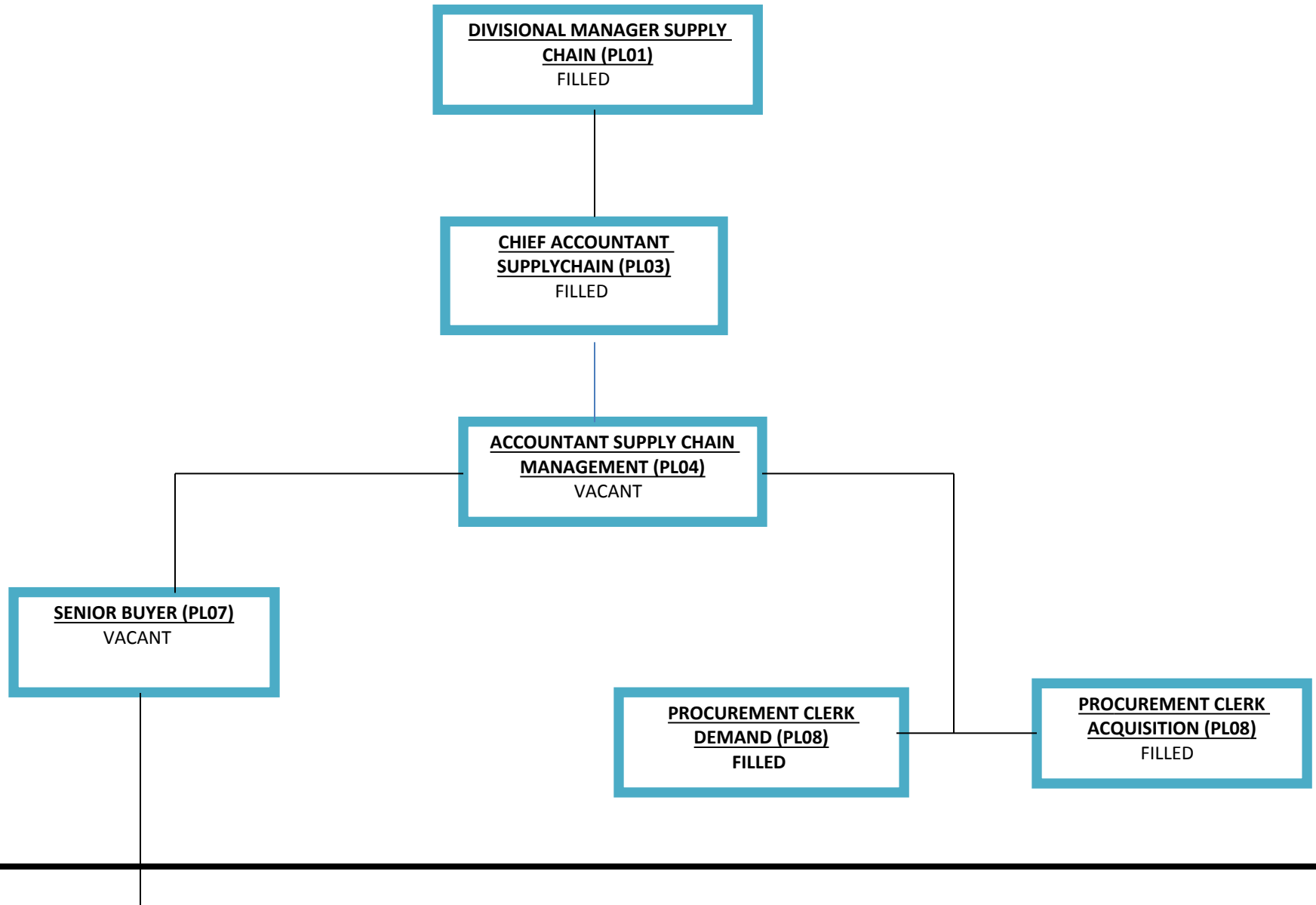


BUDGET & TREASURY ORGANOGRAM

DEPARTMENT: BUDGET & TREASURY



DIVISION: SUPPLY CHAIN



BUYER (PL08)
FILLED X 1
VACANT X1

DIVISION: EXPENDITURE

DIVISIONAL MANAGER
EXPENDITURE (PL01)
FILLED X 1

CHIEF ACCOUNTANT
EXPENDITURE (PL03)
FILLED

ACCOUNTANT CREDITORS
(PL04)
VACANT

ACCOUNTANT EXPENDITURE
(PL04)
FILLED

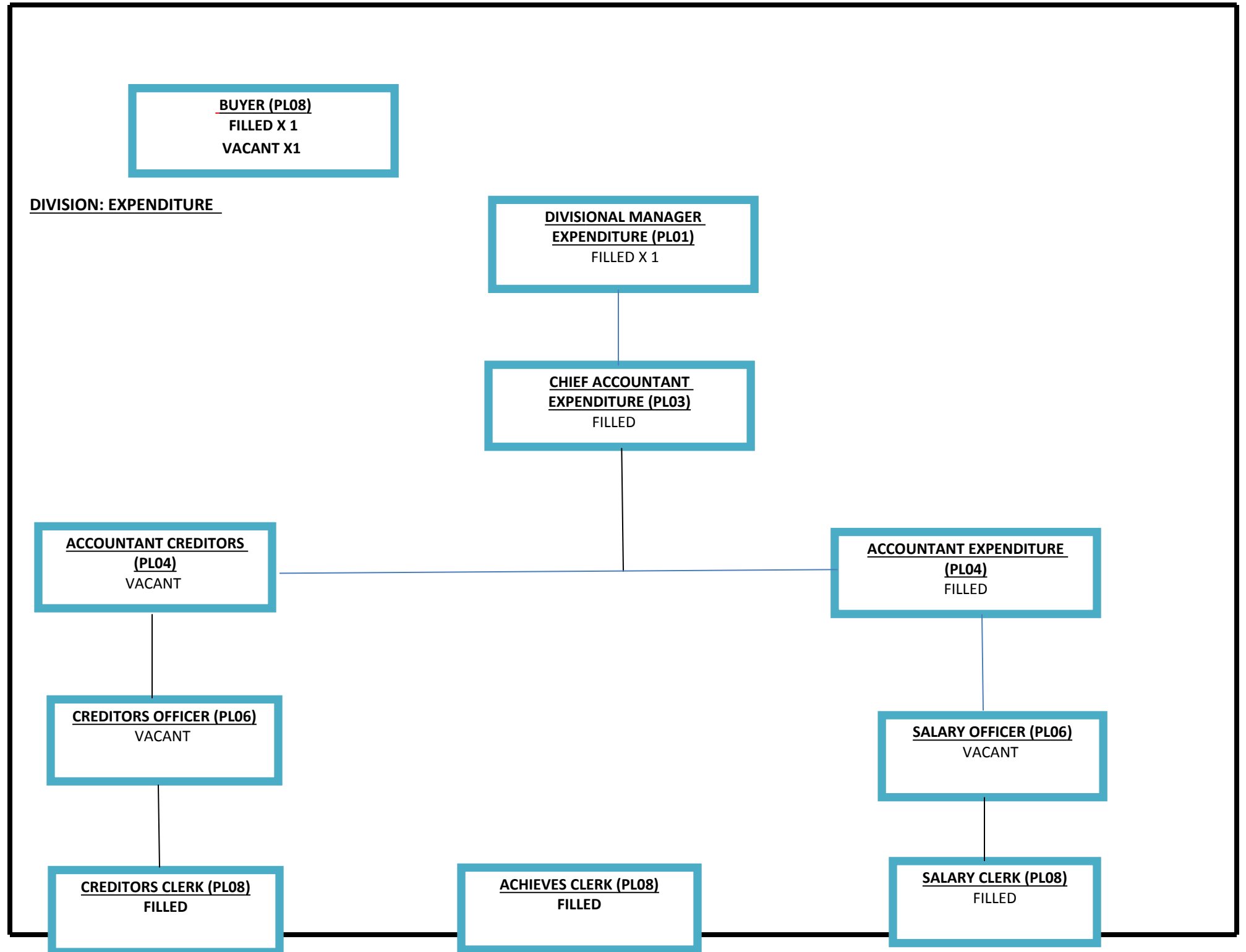
CREDITORS OFFICER (PL06)
VACANT

SALARY OFFICER (PL06)
VACANT

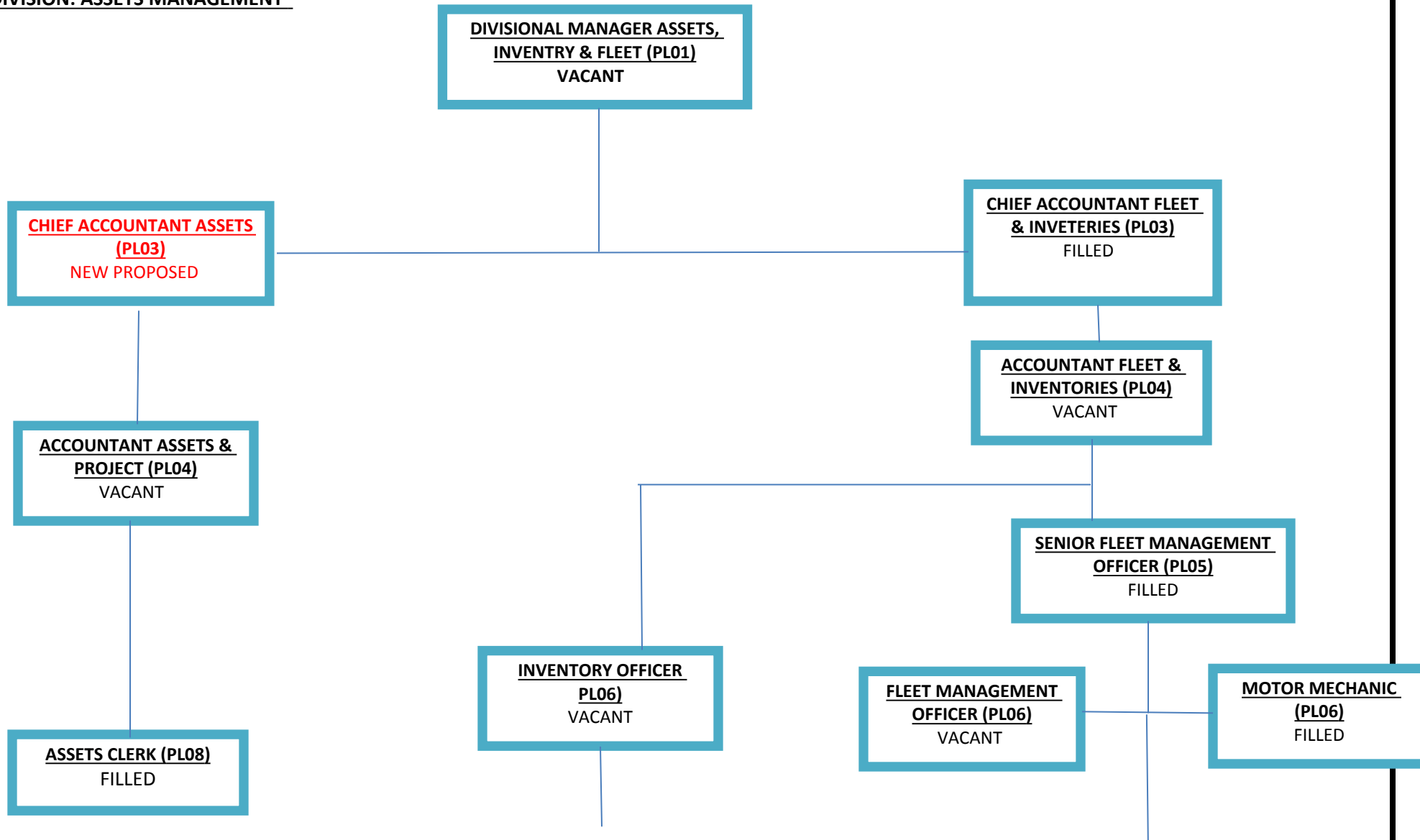
CREDITORS CLERK (PL08)
FILLED

ACHIEVES CLERK (PL08)
FILLED

SALARY CLERK (PL08)
FILLED



DIVISION: ASSETS MANAGEMENT



INVENTORY CLERK (PL08)
VACANT

**FLEET MANAGEMENT
CLERK (PL08)**
FILLED

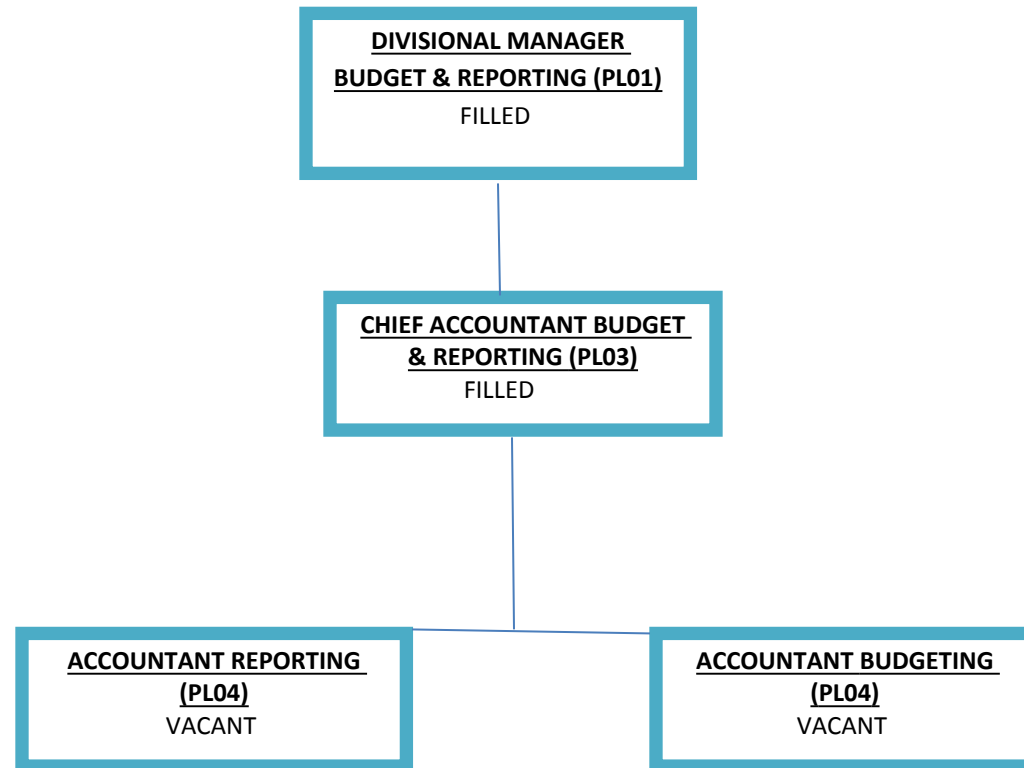
DIVISION BUDGET & REPORTING

**DIVISIONAL MANAGER
BUDGET & REPORTING (PL01)**
FILLED

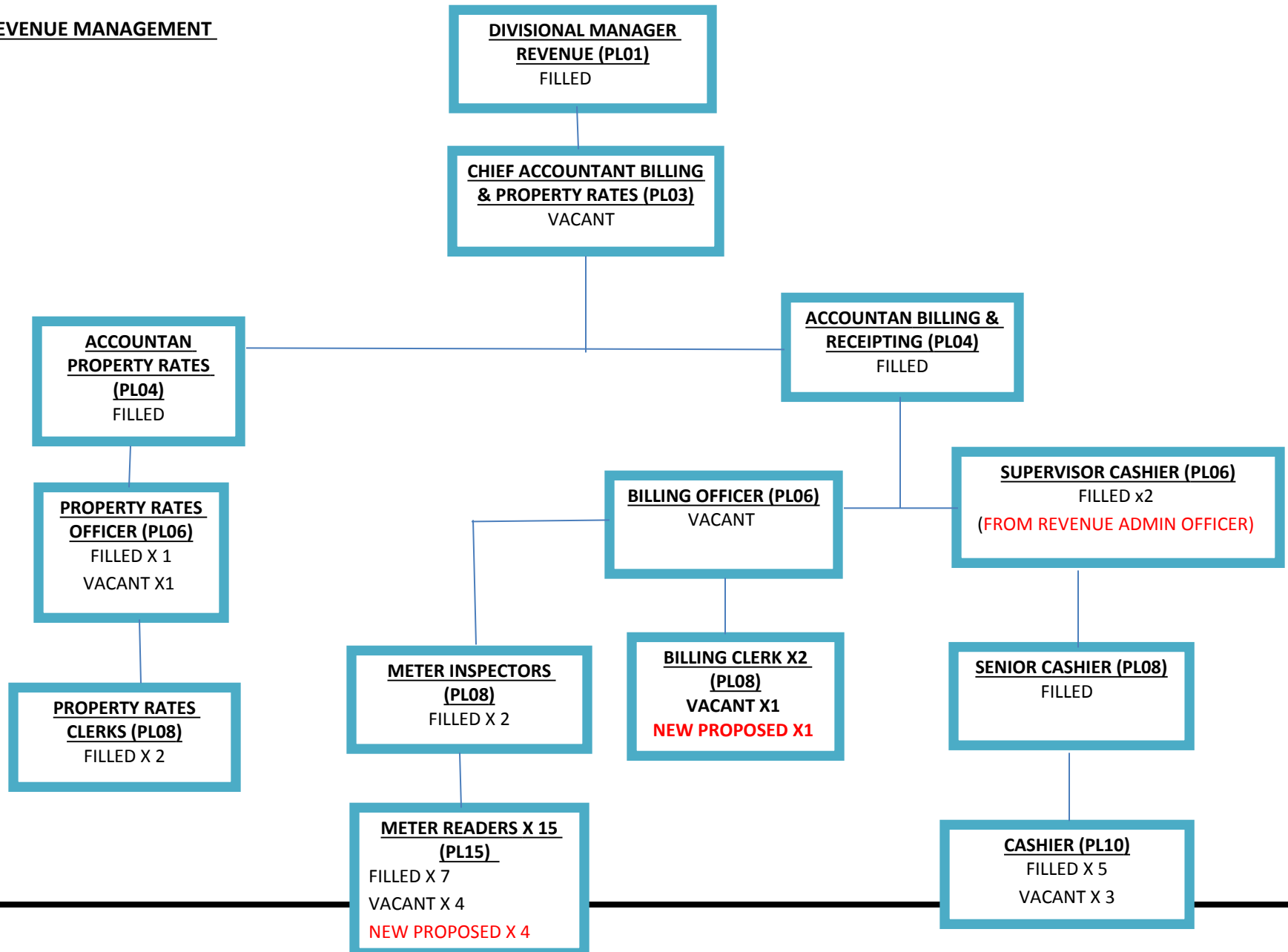
**CHIEF ACCOUNTANT BUDGET
& REPORTING (PL03)**
FILLED

**ACCOUNTANT REPORTING
(PL04)**
VACANT

**ACCOUNTANT BUDGETING
(PL04)**
VACANT



DIVISION: REVENUE MANAGEMENT



REVENUE MANAGEMENT CONTINUE

