

### **Bela-Bela Local Municipality**

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Website: www.belabela.gov.za

## APPLICATION FOR REGISTRATION AS A SERVICE PROVIDER ON THE **MUNICIPALITY'S DATABASE** 1. SERVICE PROVIDER Accreditation No(if applicable): Ck Registration number VAT registration number (if applicable): Income tax reference number: Web Address: E-Mail Address: Telephone Number: Fax Number: Cell Number: Number of full time employees: 2. Postal Address: (compulsory) **Physical Address: (compulsory)** Postal Code: 3. Company classification (tick one box) Manufacturer Supplier Professional Service Provider Other Service provider (explain)\_\_\_\_\_

### **4. Supplier Grouping Detail: Type of Firm:** (Please **✓** the relevant box)

1	Public Company (Ltd)	7	Sole Proprietor	
2	Private Company (Pty) Ltd	8	Foreign Company	
3	Close Corporation (cc)	9	Partnership	
4	Other (specify)	10	Trust	
5	Joint Venture	11	Section 21 Company	
6	Consortium	12	Government / Parastatals	

#### 5. Describe main principal business activity:

**List of Commodities/Specialities:** (Please ✓ a maximum of two commodities or speciality per company)

			Real estate, accommodation	
1	Catering services	16	conference venues and facilities	
	Civil and building		Repair and maintenance of	
2	construction	17	pumps, valves and motors	
3	Corporate branding and	18	Safety equipment and water	
	clothing		chemicals	
4	Engineering consultants	19	Sounds system, chairs, tables	
			and tents	
5	Environmental consultation	20	Supply of civil spares and	
			instruments	
6	Graphic design	21	Supply of cleaning materials	
7	Hardware materials	22	Supply of electrical spares	
			appliance and consumables	
8	IT equipments and	23	Supply of galvanised pipes and	
	consumables		spares	
9	IT services and	24	Supply of groceries	
	telecommunication			
10	Legal service providers	25	Supply of mechanical	
			instruments and spares	
11	Marketing and	26	Supply of plastic pipes and	
	communication		spares	
12	Office furniture	27	Supply of pumps, valves and	
			engineering	
13	Office stationery	28	Team building services	
14	Pest and control services	29	Training development services	
15	Protective clothing	30	Other services	
			ı	

Specify	_
6. Total number of years the company has been in business	

# 7. List all partners, proprietors and shareholders by name, identity number, Status and Ownership, as relevant

Names of	Identity	HDI Status	Female	Disabled	Youth (35	% of
owners/Share	Number(s) of	No Franchise		(Yes/no)	years or	business
holders	Owner(s)	prior to			younger	enterprise
	Shareholder(s)	elections			(Yes/No)	owned
					TOTAL	100%

Proof of disability must be substantiated by means of the completion and submission of medical certificate duly completed by a registered medical practitioner, which must accompany this registration documents at the time of submission when claiming for disability Where owners are themselves a company or partnership, identify the Ownership of the holding firm.

8. BANKING DETAILS (Full details) (Confirmation letter from the Bank is needed or

attach a cancelled c	heque)
Bank	<i>:</i>
Type of account	<i>:</i>
Account No	:
Branch code	<i>:</i>
BANK STAMP:	

#### **PLEASE NOTE**

Please attach the following documents:

- Original valid tax clearance certificate
- Copy of Company Registration certificates
   Certified copies of owners ID`s.
- Enterprise Profile
- CIDB Grading Certificate or Any other certificates with professional bodies as required if Applicable
- Proof of payment slip

PRINT NAME	Date
SIGNATURE	Date
CAPACITY IN THE COMPANY	
9. For Office use only	
VERIFICATION BY PROCUREMENT OFFICE	
Signature	Date
APPROVAL	
Signature	Date

10.

The nature of the disability is as follows		
The nature of the disability is as follows		
And have found the said person to be	permanently disabled.	
Identity Number:		
Mr/Ms		
(Physical and Postal Address) do here		
-	·	
Registered Medical Practitioner, attach  Number being  Practising at	· 	

## 11. BANKING PARTICULARS OF THE BELA-BELA LOCAL MUNICIPALITY

KINDLY TAKE NOTE THAT ALL PAYMENTS IN RESPECT OF DATA BASE FORMS SHOULD BE DEPOSITED INTO THE FOLLOWING BANK PARTICULARS:

NAME : ABSA BANK ACCOUNT : 1330000062

REF : DATABASE (AND NAME OF COMPANY)

AMOUNT : R 100.00 (NON-REFUNDABLE)

CLOSING DATE: 31<sup>ST</sup> MAY 2011

PLEASE TAKE NOTE THAT INCOMPLETE DATA BASE FORMS WILL NOT BE APPROVED FOR PROCESSING