



Bela-Bela Local Municipality invites suitably qualified candidates to apply for the following position:

MUNICIPAL MANAGER

(5 years performance-based fixed contract, not exceeding a period ending one year after the elections of the next Council of the Municipality)

TOTAL REMUNERATION PACKAGE: R 1 067 587 (Min) – R 1 227 113 (Mid) – R 1 386 637 (Max) per annum

(The offer of remuneration will be determined by competencies, qualifications, experience read together with the guidelines as set out in Notice 351 published in Gazette No. 43122 dated March 2020)

REQUIREMENTS:

A Bachelor's Degree in Public Administration / Political Sciences / Social Sciences / Law or equivalent. Five (5) years relevant experience at senior management level and have proven successful institutional transformation within the public or private sector. A postgraduate qualification or Qualification relating to the National Treasury Competency Requirements for Senior Officials i.e. CPMD/MFMP/ELMDP will be an added advantage. A code EB driver's license. Computer literacy.

KNOWLEDGE AND COMPETENCIES:

Advanced knowledge and understanding of relevant policy and legislation. Advance understanding of institutional governance systems and performance management. Advanced understanding of Council operations and delegation of powers. Good governance. Audit and Risk Management establishment and functionality. Budget and finance management. Must possess proven skills in respect of planning and organizing, problem-solving, presentation, conflict resolution, communication, strategic leadership, financial management, governance, risk and change management, program and project management, and people management.

KEY PERFORMANCE AREAS:

The successful candidate will be responsible and accountable for the following: Economical; effective; efficient and accountable administration. Managing the Municipality's administration in accordance with the Municipal Systems Act and other legislation applicable to Local Government. Implementing the municipality's Integrated Development Plan (IDP), and monitoring progress with the implementation of the plan. Managing the provision of services to the local community sustainably and equitably. Appoint staff other than those referred in section 56 of the Municipal Systems Act. Maintaining discipline of staff, promoting sound labour relations and compliance by the Municipality with applicable labour legislation. Advising the Political Office Bearers. Developing and maintaining a system whereby community satisfaction with Municipal Services is assessed. Implementing National and Provincial legislation applicable to the Municipality, and performing other functions that may be assigned by the Municipal Council. Administering and implementing the Municipality's By-laws and other legislation. Being responsible for all income and expenditure of the Municipality, all assets, the discharge of liabilities and proper diligent compliance with applicable Municipal Finance Management Act. Implementing strategic goals of the Municipality through cooperation and innovative teamwork.

Bela-Bela Local Municipality is an equal opportunity affirmative action employer. The Municipality intends to promote employment equity through the filling of this position.

The Municipality reserves the right not to fill the advertised position.

Applications should be submitted on an official application form obtainable from the Municipal Website www.belabela.gov.za/ Bela-Bela Local Municipality Offices at No: 58 Chris Hani Drive, Bela-Bela, and must be accompanied by a comprehensive curriculum vitae, certified copies of academic qualifications (Academic Records, Identity Document and Driver's License). Shortlisted candidates will be required to produce original copies of qualifications and identity documents on or before the appointment.

NB: Recommended candidates will be subjected to competency assessment tests. The successful candidate will be subjected to security vetting, required to submit a disclosure of financial interest, be expected to sign an employment contract and performance agreement.

Correspondences will only be entered into with shortlisted candidates. Applicants will be penalized for canvassing.

Please forward all applications to: The Acting Municipal Manager, Bela-Bela Local Municipality, Private Bag X1609, Bela-Bela 0480, or applications may be hand-delivered at the Municipal Offices, Main Building, Records Office (1st Floor) 57 Chris Hani Drive, Bela-Bela. Faxed or e-mailed applications will not be considered.

Enquiries must be directed to Mr. TJ Mothapo / Ms. MN Ramolobeng at 014 736 8000 during office hours.

Closing date: 01 April 2022, 12H00.

MS. JB SELEPYANE
ACTNG MUNICIPAL MANAGER

NOTICE NO. 09/22